

erasmus



Canakkale Onsekiz Mart University

erasmus
office

WELCOME!

Dear Incoming Erasmus Students,

We would like to welcome you at Canakkale Onsekiz Mart University and hope that you enjoy studying here.

This info pack is prepared to guide you about "*what to do next*" and give some information about city and university.

Best wishes,

Erasmus Team

ERASMUS OFFICE : Çanakkale Onsekiz Mart University
Rectorate Building
B Block, Room : 515
17020, Çanakkale
Tel : 218 00 18/ Ext. 1069 - 1070
Fax: 218 19 49
E-mail : erasmus@comu.edu.tr
studentserasmus@gmail.com
Web : <http://erasmus.comu.edu.tr>

YOUR ERASMUS BUDDY : **Name Surname**
Tel :
E-mail:

DEPARTMENTAL :
COORDINATOR

WHAT TO DO NEXT

COMPLETE YOUR COURSE REGISTRATION

- Visit your departmental student affairs office to complete your course registration. The course registration will take place in beginning of each semester and there is a period for adding and dropping of courses.
- If you need to make changes to your course selection, please use the second page of the Learning Agreement.
- You should get a student letter from departmental student affairs office to use for the formalities regarding Residence Permit etc.
- Departmental student affairs office will provide a **Student Identity Card**.

GET YOUR RESIDENCE PERMIT

All international students in Turkey, regardless of status, must register with the Foreign National departments of the Police Headquarters in Canakkale within a month of the entering Turkey.

You will be provided with a residence permit (İkamet Belgesi) valid for the period of time you will be studying at COMU as indicated on Student Visa. You should keep this document with you at all times.

For necessary information and forms :

<http://erasmus.comu.edu.tr/incomingstudents/visa.php>

GET A BUS CARD (KENT KART)

The main public transport is city busses which you will need to get a Kent Kart to get on. It is available from the many shops around the city. Your Assistant Student will help you get one and show how to use it.

TURKISH MOBILE PHONE LINE

You may prefer to get a Turkish Mobile Phone Line. It is available at the many shops and Your Assistant Student will help you get one.

USEFUL INFORMATION

ACADEMIC CALENDER

You can reach up-to-date academic calendar at the address:

<http://erasmus.comu.edu.tr/incomingstudents/calender.php>

LIBRARY

Main Library situated at Terzioglu Campus and it is open Monday to Friday, from 8am to 10 pm. On Saturday it is open from 9am to 5 pm.

There is another library at Anafartalar Campus which is open Monday to Firaday from 8 am to 8 pm and Saturdays from 9am to 3 pm.

MEALS

There are Student Restaurants at Anafartalar Campus and Terzioglu Campus and they offer 4-course lunch and dinner which costs about 1,5 €.

Fast food, cold and hot drinks are also available from student canteens which can be found in all academic units.

CLIMATE

Winters are usually mild, windy and rainy, and summers are windy and hot. Prevailing winds are from the northeast and northwest.

Average air and water temperatures for Çanakkale (C°)

	Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
A	6	7	8	12	17	22	25	24	21	16	12	8
W	9	9	9	11	16	20	23	23	22	18	15	12

LOCAL TIME

GMT + 2 hrs. (Summer)

Time differences between Turkey and some other countries :

Germany	-1
France	-1
England	-2
Italy	-1
Netherlands	-1
Austria	-1
Spain	-1

NATIONAL HOLIDAYS of 2009

1st January 2009	New Year's Day
23rd April 2009	National Sovereignty & Children's Day
19th May 2009	Youth and Sports Day
30th August 2009	Victory Day
19th September 2009	Eve of Ramadan Feast (1/2 day)
20th -22nd September 2009	3-day Ramadan Feast
29th October 2009	Republic Day
25th November 2009	Eve of Sacrifice Feast (1/2 day)
26th - 30th November 2009	4-day Sacrifice Feast

ELECTRICITY

220 volts AC, all over Turkey. The voltage is clearly marked on all hotel outlets.

TAP WATER

It has been chlorinated but we recommend you to prefer bottled water for drinking which is sold across the city markets and newsagents.

WEIGHTS AND MEASURES

Metric system.

POSTAL SERVICE

Canakkale Post Office is situated at Inonu Caddesi and open Monday to Saturday from 8:30 am till 5.30 p.m.

Postal charges vary for different services depending on weight and destination. There is also an express postal service (APS) operating to 90 countries for letters, documents and small packages. A wide variety of special stamps are available in all PTT centers for philatelists.

PHONES

The cheapest way to make international calls is phoning from Post Office. There are several phone booths at the Entrance of the Post Office. First you make your call and then pay to the officer at the desk.

Post Office is at the Inonu Caddesi and open Monday to Saturday from 8:30 am till 5.30 p.m.

To dial internationally, you should first dial 00 and then your Country Code.

You may prefer to get a Turkish Mobile Phone Line for your domestic calls. It is available at the many shops and Your Assistant Student will help you get one.

BANKS

All major Turkish Bank have branches in the centre of the town where you can open accounts in different currencies. They are open Monday to Friday, from 9 am to 5 pm. There are cash points belonging to I sbank, Akbank, Garanti Bank, **Vakıfbank on Anafartalar Campus, and Garanti Bank, Vakıfbank and Ziraat Bank on Terzioğlu Campus.** Other cash dispensing machines are placed at busy junctions around Canakkale.

PUBLIC TRANSPORT

Canakkale is a small city and many students walk from their hostels or homes to Anafartalar Campus. Students at Terzioğlu Campus usually catch a citybus. You will need to get a Burs Card / Kent Kart which is available many shops around. A bicycle is quite a practical means of getting around.

SMOKING

Smoking is forbidden in all university classrooms, corridors, government offices and public transport. Outside these restricted areas, smoking is common.

USEFUL LINKS AND NUMBERS

COMU ERASMUS STUDENT GROUP

Student Leader : I smail Erol

ismailerol59@hotmail.com

COMU AEGEE STUDENT GROUP

Student Leader : Cigdem

certikin@hotmail.com

TOURIST INFORMATION OFFICE

I skele Meydani, No:67, Çanakkale

Tel : +90.(0)286.217 11 87

POLICE

Police Emergency 155

Çanakkale Police Headquarters <http://www.canakkale.pol.tr/>

GOVERNOR'S OFFICE

Web : <http://www.canakkale.gov.tr/>

Tel : +90.(0)286.217 10 92

LOCAL COUNCIL

Web : <http://www.canakkale.bel.tr/>

Tel : +90.(0)286.214 19 95 - 217 31 38

ÇANAKKALE STATE HOSPITAL

Web : <http://www.canakkaledevlethastanesi.gov.tr/>

Tel : +90.(0)286.217 10 98

EUROPEAN COMMISSION

<http://europa.eu.int/comm/education/socrates/ects.html>

TURKISH NATIONAL AGENCY

<http://www.ua.gov.tr/?dil=EN>



Education and Culture DG

Lifelong Learning Programme

ERASMUS STUDENT CHARTER

The status of 'Erasmus student' applies to students who satisfy the Erasmus eligibility criteria and who have been selected by their university¹ to spend an Erasmus period abroad – either studying at an eligible partner university or carrying out a placement in an enterprise or other appropriate organisation. For study mobility, both universities must have an Erasmus University Charter awarded by the European Commission. For placement in enterprise the home university must hold an extended Erasmus University Charter (i.e. also covering rights and obligations relating to placements).

As an Erasmus student, you are entitled to expect:

- Your home and host universities to have an inter-institutional agreement.
- The sending and receiving institutions to sign with you and before you leave a Learning/Training Agreement setting out the details of your planned activities abroad, including the credits to be achieved.
- Not to have to pay fees to your host university for tuition, registration, examinations, access to laboratory and library facilities during your Erasmus studies.
- Full academic recognition from your home university for satisfactorily completed activities during the Erasmus mobility period, in accordance with the Learning/Training Agreement.
- To be given a *transcript of records* at the end of your activities abroad, covering the studies/work carried out and signed by your host institution/enterprise. This will record your results with the credits and grades achieved. If the placement was not part of the normal curricula, the period will at least be recorded in the *Diploma Supplement*.
- to be treated and served by your host university in the same way as their home students.
- to have access to the Erasmus University Charter and European Policy Statement of your home and host universities.
- Your student grant or loan from your home country to be maintained while you are abroad.

As an Erasmus student, you are expected to:

- Respect the rules and obligations of your *Erasmus grant agreement* with your home university or your National Agency.
- Ensure that any changes to the Learning/Training Agreement are agreed in writing with both the home and host institutions immediately they occur.
- Spend the full study/placement period as agreed at the host university/enterprise, including undergoing the relevant examinations or other forms of assessment, and respect its rules and regulations. Write a report on your Erasmus study/placement period abroad when you return and provide feedback if requested by your home university, the European Commission or the National Agency.

¹ "University" means any type of higher education institution which, in accordance with national legislation or practice, offers recognised degrees or other recognised tertiary level qualifications, or vocational education or training at tertiary level.

If you have a problem:

- Identify the problem clearly and check your rights and obligations.
- Contact your departmental coordinator for Erasmus and use the formal appeals procedure of your home university if necessary.

If you remain dissatisfied, contact your National Agency.