



# MOBILITY INFORMATION SHEET 2021/2022



**SILESIAN  
UNIVERSITY**

SCHOOL OF BUSINESS  
ADMINISTRATION IN KARVINA

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# 1 | ACADEMIC CALENDAR

## WINTER SEMESTER SCHEDULE

Erasmus+ Student Nomination	by 20th May
Student Application Submission	by 20th June
Student's Arrival	by 12th September
Welcome Days and Enrollment	13th September – 17th September
Lectures	20th September – 19th December
Christmas Holiday	20th December – 2nd January
Examination Period	3rd January – 20th February
Public Holidays	28th September / 28th October / 17th November

## SUMMER SEMESTER SCHEDULE

Erasmus+ Student Nomination	by 20th October
Student Application Submission	by 20th November
Student's Arrival	by 13th February
Welcome Days and Enrollment	14th February – 20th February
Lectures	21st February – 22nd May
Examination Period	23rd May – 30th June
Public Holidays	15th April / 18th April / 1st May / 8th May





# 2 | APPLICATION PROCESS

## **APPLICATION PROCEDURE FOR ERASMUS+ STUDENTS**

Home university coordinators should nominate prospective Erasmus+ students in our mobility system. Nomination link with instructions is sent to each partner university coordinator by e-mail. Upon such nomination, students receive a unique link by e-mail to access our mobility system and complete their application.

## **APPLICATION PROCEDURE FOR PARTNER UNIVERSITY STUDENTS**

Exchange and visiting students interested in mobilities within bilateral agreements with our partner universities (excluding Erasmus+) shall submit their application directly via application link below, upon their nomination from their home university coordinator. Such nomination list shall be sent by e-mail as agreed in a joint approval.

## **APPLICATION PROCEDURE FOR STAFF**

Colleagues from International Relations Offices or lecturers/researchers shall submit their application directly via application link below.

### **COURSE LIST**

 [www.slu.cz/opf/en/listofcourses](http://www.slu.cz/opf/en/listofcourses)

### **APPLICATION SUBMISSION**

 <https://mobility.slu.cz/en/>

### **FURTHER INFORMATION FOR STUDENTS**

 [www.slu.cz/opf/en/aboutstudies](http://www.slu.cz/opf/en/aboutstudies)



# 3 | OTHER PRACTICAL INFORMATION

## ACCOMMODATION AND UNIVERSITY FACILITIES

Students can rent our double rooms that are fully equipped with furniture, washbasin, pillow and blanket (bed sheets and towels are also available and can be regularly changed by the students for no extra charge). The shared kitchen, equipped with dishes, a microwave oven and a cooker, is located on each floor. All university premises are fully covered with Eduroam wi-fi network free of charge for all students. For more information on student accommodation and sports facilities in Karvina please see the [website](#) or visit a [3D tour](#). The university canteen is situated in the main university building. The students can choose from 4 different menus every day for discounted prices. Many restaurants are located on the main town square within a few meters of the faculty building.





## VISA INFORMATION

Students from non-EU countries have to turn to the local [Czech embassy or consulate](#) and apply for a long-term student visa for a stay over 90 days (D type). Please note, that the whole procedure requires some paperwork and can take up to 60 days, so it is recommended to apply for the visa well in advance. The students should always consult their local Czech embassy or consulate or check the website of the [Ministry of Interior of the Czech Republic](#) for the latest information regarding visa requirements. All documents shall be submitted in original paper form. Please note that some documents (e.g. the abstract from the Register of Criminal Records) must be translated into the Czech language by a translator with an official rubber stamp. A long-term student visa allows visits to other countries in the Schengen area, provided the stay in another [Schengen Area](#) state is of a non-profit nature<sup>1</sup>.

Our university will ship a letter of acceptance and a confirmation of accommodation to the students or partner university in original paper form via courier. We will also provide the students with guidance on a visa process, if needed.

COVID-19: Prior to student visa stamping, applicants are required to submit "Confirmation of an entity receiving in the territory of the Czech Republic a third country citizen for the purpose of economic activity or educational activity". The document is provided to the students by the university and is sent to them by email, as PDF form is enough. The form is also available on the website of the [Czech Ministry of Interior](#). The document can only be issued to students who submitted a declaration on contracting the necessary health insurance.



<sup>1</sup> Information extracted from Studyin.cz, an official source of information on higher education managed by the Czech National Agency for International Education and Research (<https://www.studyin.cz/live-work/entry-formalities/>).





## HEALTH INSURANCE

All non-EU citizens who intend to stay in the Czech Republic for more than 90 days are required to purchase comprehensive health insurance coverage. Prospective students will be asked to submit a proof of Czech health insurance when they apply for visa. The coverage limit is minimum 60,000 EUR and the insurance must be purchased for the entire period of stay. The insurance must be contracted with a provider specifically certified to provide such insurance on the Czech territory. We recommend contacting the local [Czech diplomatic mission](#) for more detailed information and to check whether the insurance meets all the requirements. There are several Czech insurance companies that provide the right type of insurance specifically designed for the needs of international students. The students may apply online and receive the documents from anywhere in the world. Usually, the companies also offer a discount to students aged 17 to 26. For more information and a list of recommended companies, please visit: [www.studyin.cz/live-work/medical-care-and-insurance/](http://www.studyin.cz/live-work/medical-care-and-insurance/).

COVID-19: In accordance with the Czech Ministry of Health Protective Measure, non-EU students or scholars arriving in Czechia after July 1, 2020 are obliged to arrange a sufficient health insurance covering medical care related to COVID-19 disease prior to their arrival and preferably also RT-PCR tests. Prior to their arrival, all students or scholars are obliged to submit to the university a declaration that they contracted such insurance. A declaration form is provided to the students and shall include the insurance company name and contract number. Such signed declaration can be returned to the university by e-mail.





## COVID-19 RELATED RESTRICTIONS

Non-EU holders of student visas are currently able to enter the Czech Republic. When arriving from a country declared by the Czech Republic as a dark red country (with a [“very high” risk of COVID-19 transmission](#)), the following anti-epidemic measures as of April 2021 apply:

- » Online [pre-arrival form](#) (filled out prior to arrival)
- » Negative RT-PCR test submitted to the border control (not older than 72 hours prior to departure)
- » RT-PCR test undergone in Czechia (no sooner than on 5th day after the arrival)
- » Self-isolation until the submission of the 2nd negative test result
- » Obligation to wear a respirator FFP2 or similar everywhere incl. outdoors (for the period of 2 weeks after the arrival)

Students are assisted by the university when registering for the test (and its undertaking) on the territory of Czechia. Newly arrived students spend their self-isolation in the student dormitory premises designated for these purposes for no additional costs. In case of positivity and ordered quarantine, special premises are secured as well (for no additional costs for the students).

Up-to-date information including current anti-epidemic measures valid for Czechia is available on the website of the [Ministry of Interior of the Czech Republic](#), at <https://covid.gov.cz/en/> or at <https://koronavirus.mzcr.cz/en/>.



## BUDDY PROGRAM

Thanks to our “buddy” program, the international students get assistance from our local Czech students who help the newcomers with adaptation to the new environment and the campus. A buddy picks the student at the train station in Karviná, explains how the public transportation works, helps the student with check-in in the dorms and gives him / her some tips on where to go and what to see in the first days. Buddies stay in touch, organize trips and social activities for the international students during the whole semester.

Each international student has a possibility to request a local student buddy prior to their arrival at <https://slu.broaddy.com/register/international>.






















## OTHER USEFUL INFORMATION

For more useful information on living and studying in the Czech Republic, please visit the site: [www.studyin.cz/](http://www.studyin.cz/).





## 4 | CONTACT DETAILS

<b>Name of University   Faculty</b>	Silesian University in Opava, School of Business Administration in Karvina
<b>Erasmus+ Code</b>	CZ OPAVA01
<b>Faculty Address</b>	Univerzitní nám. 1934/3 Karviná 733 40, Czech Republic
<b>University Dormitory Address</b>	Na Vyhlídce 1079/1 Karviná 735 06, Czech Republic
<b>Faculty Website</b>	 <a href="http://www.slu.cz/opf/en">www.slu.cz/opf/en</a>
<b>International Relations Office</b>	 <a href="http://www.slu.cz/opf/en/ozsen">www.slu.cz/opf/en/ozsen</a>  <a href="mailto:international@opf.slu.cz">international@opf.slu.cz</a>
<b>Vice-dean for International Relations</b>	 doc. RNDr. Ing. Roman Šperka, Ph.D.  <a href="mailto:sperka@opf.slu.cz">sperka@opf.slu.cz</a>  +420 596 398 323
<b>International Coordinator for Erasmus+ Students</b>	 Ing. Radmila Unucková  <a href="mailto:unuckova@opf.slu.cz">unuckova@opf.slu.cz</a>  +420 596 398 247
<b>International Coordinator for Student Mobility</b>	 Ing. Veronika Mačková  <a href="mailto:matkova@opf.slu.cz">matkova@opf.slu.cz</a>  +420 596 368 623
<b>International Coordinator for Student Mobility</b>	 Bc. Veronika Novotná  <a href="mailto:novotna@opf.slu.cz">novotna@opf.slu.cz</a>  +420 596 398 623
<b>International Coordinator for Staff Mobility</b>	 Bc. Alena Rusinová  <a href="mailto:rusinova@opf.slu.cz">rusinova@opf.slu.cz</a>  +420 596 398 221
<b>International Cooperation</b>	 <a href="http://www.slu.cz/opf/en/internationalcooperation">www.slu.cz/opf/en/internationalcooperation</a>
<b>Information Brochure and Flyers</b>	 <a href="http://www.slu.cz/opf/en/flyersfordownload">www.slu.cz/opf/en/flyersfordownload</a>
<b>Promo Video</b>	 <a href="https://youtu.be/YDzyD3NXIAA">https://youtu.be/YDzyD3NXIAA</a>





Slezská univerzita  
Obchodně podnikatelská fakulta



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