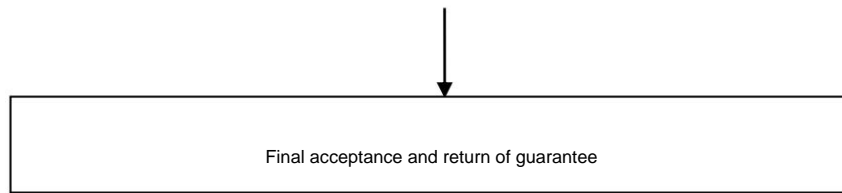




Çanakkale Onsekiz Mart University
Revolving Fund Management Directorate
Internal Control Standards Action Plan
Workflow Charts

Document Code	: IAKS01
Release date	: 25.01.2021
Revision date	: 25.01.2021
Revision Number	: v2.0
Number of pages	: 2
Document out of date Responsible Personnel	: Computer operator

Tender Workflow Steps	Person in charge	Relating to law and documents
<p>Required goods, services, etc. Request letter from related Units reaches our Revolving Fund Business</p> <p>↓</p> <p>If the approximate cost exceeds the Direct Supply limit, tender procedures are initiated.</p> <p>↓</p> <p>Tender approval document is prepared and submitted to the tender authority.</p> <p>↓</p> <p>Tender commission is established</p> <p>↓</p> <p>Document sales</p> <p>↓</p> <p>Receiving the bids, making the tender, evaluating the bids and the commission decision of the bidder</p> <p>↓</p> <p>The finalized tender decision is notified and invited to the contract</p> <p>↓</p> <p>Contract signing</p>	<p>Related Unit</p> <p>Business Staff</p>	<p>No. 4734 Public Tender law</p>



Responsible Unit/Personnel: Computer Operator

Chief of Business V.

CONFIRM

Business Manager