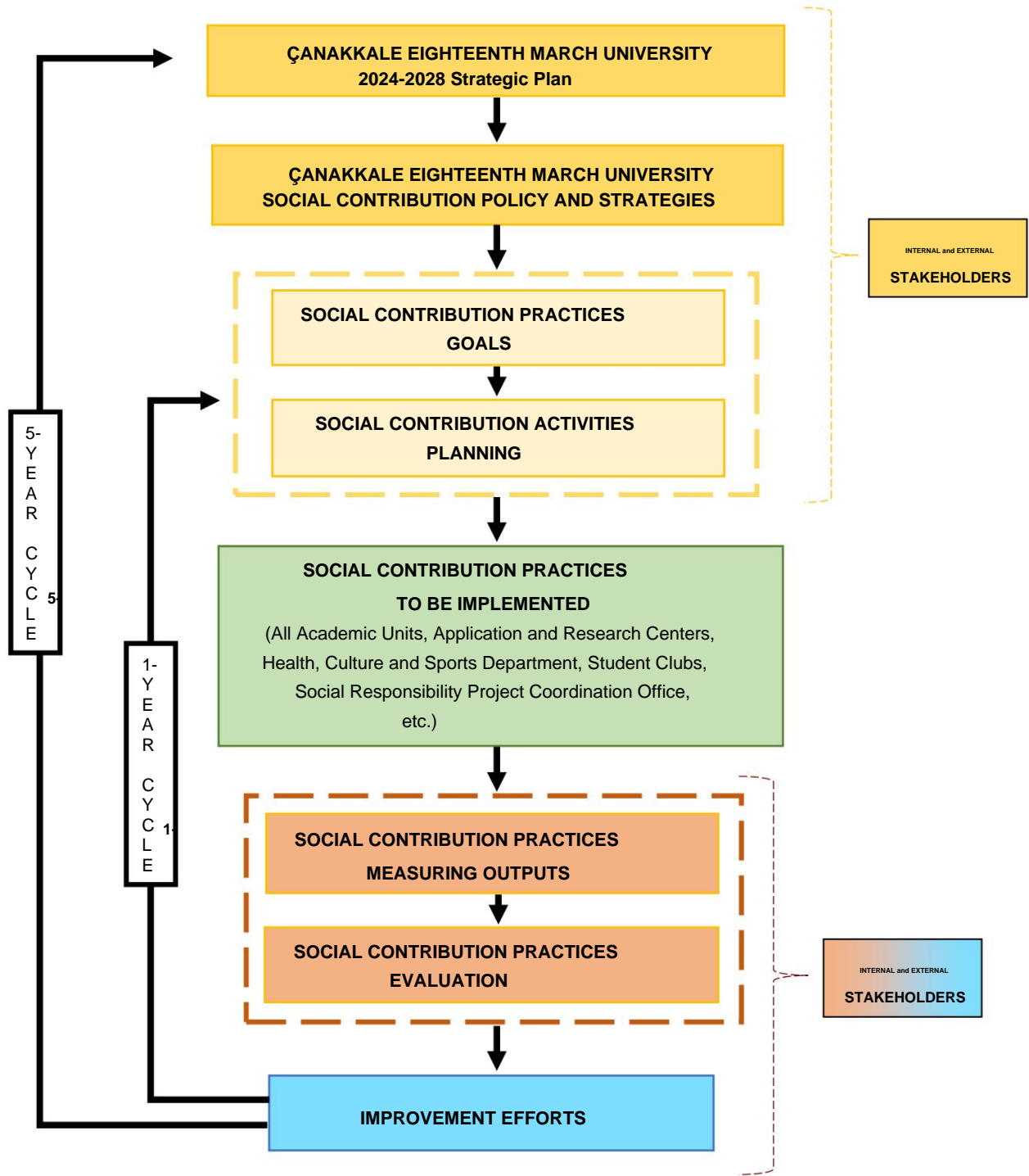



	TC ÇANAKKALE EIGHTEENTH MARCH UNIVERSITY IN THE PROCESS OF SOCIAL CONTRIBUTION PDCA Cycle and Process Calendar	Document Code : PK-006 Publication Date : 04.04.2022 Revision Date : 30.05.2024 Revision No. : 01 Number of Pages : 3
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Preparer	Controlling	Approved
Quality Improvement and Corporate Monitoring Coordinator	Vice Rector	Rector

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Planning: The main planning for Çanakkale Onsekiz Mart University's social contribution processes is carried out by the senior management, Quality Assurance Commission, Strategy Development Department, Health, Culture and Sports Department, Social Responsibility Project Coordination Office, Application and Research Centers Monitoring and Evaluation Coordination Office, all relevant academic units and application and research centers, based on the Strategic Plan, legal regulations, and national/international development plans. Feedback received from internal and external stakeholders is taken into account during the planning phase. is taken into consideration.

Implementation: These plans are implemented by all academic and administrative units, including senior management. Based on sustainability principles, they encompass areas such as education, research and development, environment, health, and include issues concerning women, the elderly, youth, and children. It is designed and implemented for various segments of society.

Monitoring: Social contribution/social responsibility activities and processes carried out by the university, academic units, administrative units, and application and research centers are evaluated and monitored in terms of suitability for purpose and social contribution. Monitoring of social contribution processes is carried out through Activity Reports (Units and Student Clubs), YÖK (Council of Higher Education), YÖKAK (Higher Education Quality Assurance Council), Strategic Plan performance indicators, stakeholder surveys, Program Self-Assessment Report (PSAR), Institutional and Unit Internal Assessment Report (IIAR), PSAR and IIAR Control Forms, and executive summaries. The Institute, Faculty, School, and Vocational School, as well as the Quality Assurance Commission, Quality Development and Institutional Monitoring Coordination Office, Social Responsibility Project Coordination Office, Application and Research Centers Monitoring and Evaluation Coordination Office, and Sustainability Office Coordination Office play an active role in the process. The relevant monitoring mechanisms guide improvements based on their results.

Take Action: The results of the evaluation and monitoring are presented to the unit's senior management and the university's senior management in relevant meetings to ensure that necessary improvements are made.

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Action to be taken	Responsible Unit	History
Social Contribution Planning of Activities	Rectorate Strategy Development Department Department of Health, Culture and Sports Social Responsibility Project Coordination Monitoring and Evaluation of Application and Research Centers Coordination Green Transformation Coordination Office Sustainability Office Coordination All relevant academic units, application and research centers, and administrative units planning to carry out the activity.	Once a year
Social Contribution Activity Within its scope Applications Implementation	Rectorate Social Responsibility Project Coordination Disabled Student Unit Sustainability Office Coordination Green Transformation Coordination Office All relevant academic units, application and research centers, and administrative units planning to carry out the activity.	January-December
Social Contribution Activity Measuring the Outputs within its Scope, Evaluation and Stakeholder Feedback	Rectorate Strategy Development Department Quality Assurance Commission Quality Improvement and Corporate Monitoring Coordination Disabled Student Unit Social Responsibility Project Coordination Sustainability Office Coordination Monitoring and Evaluation of Application and Research Centers Coordination All relevant academic units, application and research centers, and administrative units planning to carry out the activity.	January-March (Once a year) *Strategic Meeting Every 6 Months Plan
Improvement Efforts	Rectorate Senate Strategy Development Department Quality Assurance Commission Quality Improvement and Corporate Monitoring Coordination Disabled Student Unit Social Responsibility Project Coordination Sustainability Office Coordination Monitoring and Evaluation of Application and Research Centers Coordination All relevant academic units, application and research centers, and administrative units planning to carry out the activity.	January-December

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