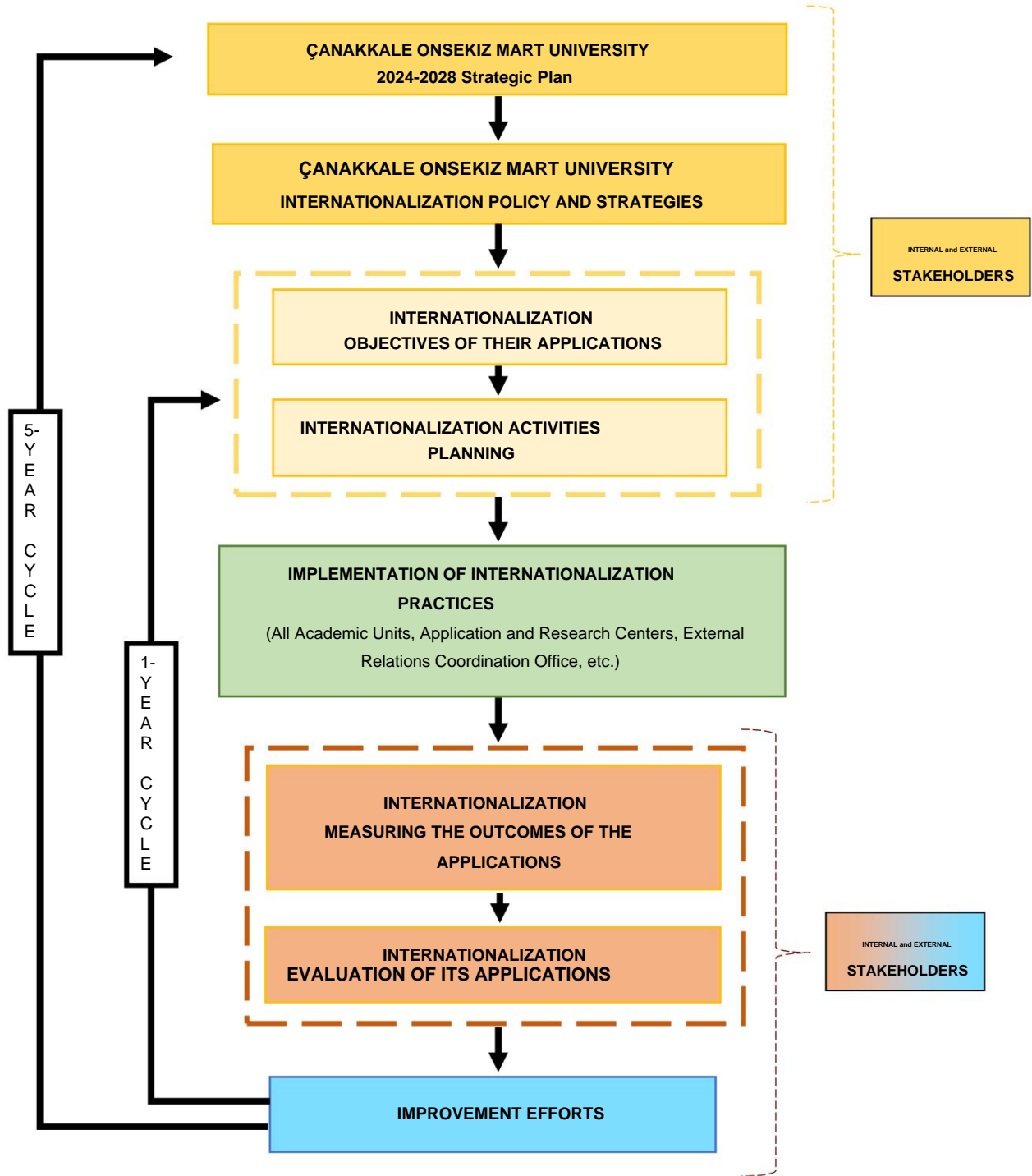




**TC**  
**ÇANAKKALE ONSEKİZ MART UNIVERSITY**  
**IN THE INTERNATIONALIZATION PROCESS**  
**PDCA Cycle and Process Calendar**

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Responsible Personnel	Corporate
	Monitoring
	Coordinator



Preparer	Controlling	Approved
Quality Improvement and Corporate Monitoring Coordinator	Vice Rector	Rector

	<b>TC</b>  <b>ÇANAKKALE ONSEKİZ MART UNIVERSITY</b>  <b>IN THE INTERNATIONALIZATION PROCESS</b>  <b>PDCA Cycle and Process Calendar</b>	<b>Document Code</b> : PK-003
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**Planning:** In line with the University's Strategic Plan and Internationalization Policy, relevant processes and activities are planned under the coordination of senior management by the External Relations Coordination Office, Corporate Communications Directorate, Research Dean's Office, Student Dean's Office, International Advisory Board, Çanakkale Technopark, Technology Transfer Office (TTO), academic units, application and research centers, and administrative units, taking into account stakeholder feedback.

**Implementation:** The university's internationalization processes and activities are carried out by the senior management, the International Relations Coordination Office, academic units, application and research centers, and administrative units.

**Monitoring:** Monitoring of the university's internationalization processes is carried out through the Council of Higher Education (YÖK), the Council of Higher Education Accreditation and Coordination Council (YÖKAK), Strategic Plan performance indicators, ÇOMÜ in Numbers, stakeholder surveys, and the Program Self-Assessment Report (ÖDR), Institutional Internal Assessment Report (KýDR), ÖDR and KýDR Control Forms, and executive summaries. The Institute, Faculty, School, and Vocational School, as well as the Quality Assurance Commission, Quality Development and Institutional Monitoring Coordination Office, External Relations Coordination Office, Research Dean's Office, Student Dean's Office, International Advisory Board, Çanakkale Technopark, and Technology Transfer Office (TTO) play an active role in this process. The results of these monitoring mechanisms guide improvements.

**Take Action:** The results of the evaluation and monitoring are presented to the unit's senior management and the university's senior management in relevant meetings to ensure that necessary improvements are made.

Preparer	Controlling	Approved
Quality Improvement and Corporate Monitoring Coordinator	Vice Rector	Rector



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Action to be taken	Responsible Unit	History
Internationalization Activities Planning	Rectorate Strategy Development Department External Relations Coordination Office Corporate Communications Directorate Dean of Research, Dean of Students, International Advisory Board, Çanakkale Technopark, TTO, All relevant academic units, application and research centers, and administrative units planning to carry out the activity.	Once a year
Internationalization Activity Applications within its scope Implementation	Rectorate External Relations Coordination Office Corporate Communications Directorate All relevant academic units, application and research centers, and administrative units planning to carry out the activity.	January-December
Internationalization Activity Measuring the Outputs within its Scope, Evaluation and Stakeholder Feedback Notifications	Rectorate Strategy Development Department Quality Assurance Commission Quality Improvement and Corporate Monitoring Coordination External Relations Coordination Office Corporate Communications Directorate All relevant academic units, application and research centers, and administrative units planning to carry out the activity.	January-March (Once a year)
Improvement Efforts	Rectorate Senate Strategy Development Department Quality Assurance Commission Quality Improvement and Corporate Monitoring Coordination External Relations Coordination Office Corporate Communications Directorate All relevant academic units, application and research centers, and administrative units planning to carry out the activity.	January-December

Preparer	Controlling	Approved
Quality Improvement and Corporate Monitoring Coordinator	Vice Rector	Rector