

Dear Sir/Madam,

My name is and I study of [your major] at Canakkale Onsekiz Mart University. At the moment I am looking for an options for an Erasmus+ internship. I would like to work as Erasmus trainee in your institution upon your kind approval. I will not require any wage from your institution since Erasmus Programme covers some cost of the students when they are abroad.

If there are any possibilities for internship, I would like to discuss it with you in a more detailed way and provide more information about myself. You can find my CV and motivation letter attached. Thank you for your time and consideration. I am looking forward to your response.

Kind Regards,

[your name]