

**SELF-ASSESSMENT REPORT**

**ÇANAKKALE ONEKİZ MART UNIVERSITY**

**ARCHITECTURE AND DESIGN FACULTY**

**DEPARTMENT OF ARCHITECTURE**

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# ENTRANCE

With the vision of gaining a sustainable competitive advantage in accordance with the superior competitive conditions of Industry 4.0, taking into account the increasing number of public and foundation universities today, trying to increase the quality in education and training both quantitatively and qualitatively, being at the top of entrepreneurial and innovative universities and being among research universities, our university, Architecture The need to create a self-evaluation report of the Department of Architecture of the Faculty of Design and Design has emerged. This Self-Assessment Report; It has been prepared to evaluate the strategic requirements that Çanakkale Onsekiz Mart University, Faculty of Architecture and Design, Department of Architecture must implement in order to start education and training activities and keep up with the rapid changes taking place, in line with the feedback obtained from its current staff. The deficiencies and problems revealed by this report will be examined, the results will be evaluated, and necessary revisions and updates will be made in the future. This report is not expected to identify or solve all the problems of our department, but it is intended to be used as one of the important guides in identifying and solving problems.

## AIM

In this context, the main purpose of this report is; To make meaningful contributions to the sustainable competitive advantage of our university by increasing our regional preferability by making a comprehensive self-evaluation in order to harmonize our program with today's and future competitive conditions.

## CONTEXT

The information presented in this document covers the curriculum of Çanakkale Onsekiz Mart University, Faculty of Architecture and Design, Department of Architecture. This document was prepared by the members of the self-evaluation commission in line with their own experiences and opinions.

## APPLICATION PLAN

In this process carried out by our program consultancy, a self-evaluation commission of 7 people was formed among our expert faculty members and this report was prepared.

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# 01. GENERAL INFORMATION AND GENERAL CRITERIA ABOUT THE PROGRAM

## 01.1. A BRIEF HISTORY OF THE PROGRAM AND ITS OPPORTUNITIES

Çanakkale Onsekiz Mart University, established on July 3, 1992, by law no. 3837, started its education life with Çanakkale Faculty of Education, Çanakkale Vocational School and Biga Vocational School, which were transferred from Trakya University in the 1992-1993 academic year. Our university has reached a total of 36 educational units, including 1 Graduate Education Institute, 18 Faculties, 4 Colleges, and 13 Vocational Schools. Besides these; 45 Research and Application Centers are also active and have a large library with a very high capacity and enhanced with additional buildings. On March 8, 2012, with the decision numbered 2012/2734 of the Official Gazette numbered 28227, the Faculty of Architecture and Design was established and incorporated into this faculty.

Our department has been located in the Faculty of Fine Arts building since May 7, 2009, as there is no building belonging to the Faculty of Architecture and Design. There is no physical space allocated to our department . There is a dining hall and many cafeterias within the campus area where students and employees can have lunch and dinner under hygienic conditions. In addition, although there are many various sports fields on our campus, since these fields are open to the entire university, their use is intense and therefore students' access may be limited. Although our department does not have a library, our students can benefit from the library facilities located on the Terzioğlu Campus.

## 01.2. TEACHING METHOD OF THE PROGRAM, LANGUAGE OF INSTRUCTION AND STUDENT ACCEPTANCE

Faculty of Architecture and Design, Department of Architecture has not started its education activities yet. It will be a four-year, full-time undergraduate program that aims to train qualified personnel and offer job opportunities to its students in the public, private sector, non-governmental organizations and/or entrepreneurship fields, upon the start of its education and training activities. Students will be admitted to our department with numerical scores through the central examination system called ÖSYS, within the framework of the regulations determined by the Higher Education Institution.

## 01.3. ADMINISTRATIVE STRUCTURE OF THE PROGRAM FACULTY STAFF

There are one associate professor, one doctoral faculty member and five research assistants working as permanent staff in our Architecture Program. The department head reports to the unit manager. In joint meetings with the department head and department faculty members, contributions are made to other departments in our faculty (City and Regional Planning and Landscape Architecture) and, if necessary, to other departments outside the faculty, as the educational activities have not started in our department yet. Active support is provided to the courses, teaching plan and exam calendar of these programs. Detailed information about the current situation of the teaching staff of the Department of Architecture of the Faculty of Architecture and Design is presented in the tables as evidence.

Table 1. Distribution of Faculty Members in the Program

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Academic Title** | **Age Groups** | | | | | | | |
|  | **<30** | | **30-39** | | **40-49** | | **50-59** | |
|  | **F** | **M** | **F** | **M** | **F** | **M** | **F** | **M** |
| Associate Professor |  |  |  |  |  | 1 |  |  |
| Assistant Professor |  |  |  |  |  | 1 |  |  |
| Research Assistant | 4 | 1 |  |  |  |  |  |  |

Table 2. Statistics on Course Load Distribution of Teaching Staff

|  |  |  |  |
| --- | --- | --- | --- |
| **According to Academic Titles Within the Scope of the Contractual Job Description**  **Minimum Required Course Load and Current Course Load Distributions** | | | |
| **Academic Title** | **Name surname** | **Least**  **(Fall -Spring)** | **Current Course Load (2021) (Fall-Spring)** |
| Assoc. Prof | Ali Tolga ÖZDEN | 5 | 27 |
| Asst. Prof | Erdem SALCAN | 10 | 10 |
| Res. Asst | Tuğçenur METİN PAZAK | 0 | 0 |
| Res. Asst | Behiyye YILMAZ | 0 | 0 |
| Res. Asst | Orçun FINDIK | 0 | 0 |
| Res. Asst | Tansu MILLER | 0 | 0 |
| Res. Asst | Ayşen ÇERŞİL | 0 | 0 |

Table 3. Number of Students per Academic Staff

|  |  |
| --- | --- |
| Number of Actively Registered Students in the Program /  Teaching Staff in the Program  Number of Elements | **0** |

Table 4. Statistics on Academic Publications of Faculty Members

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Academic Title**  **Name surname** | **SCI, SSCI, AHCI Number of publications** | | **International/**  **National**  **Refereed Journal,**  **Congress,**  **Symposium etc.**  **Published Article,**  **Number of Papers** | | **Total Number of Citations** | | **HEAT**  **Indexes**  **entering**  **In magazines**  **Citation Received**  **Number** | | **Academic**  **Textbook, Book and Book**  **Number of Episodes** | |
| **Total**  **\*except 2021** | **2020** | **Total**  **\*except 2021** | **2020** | **Total**  **\*except 2021** | **2020** | **Total**  **\*except 2021** | **2020** | **Total**  **\*except 2021** | **2020** |
| Assoc. Prof . Ali Tolga ÖZDEN | one | - | 50 | - | 149 | 14 | 22 | - | 7 | - |
| Asst. Prof Erdem SALCAN | - | - | 7 | 3 | one | - | - | - | - | - |
| Res. Asst.Tuğçenur METİN PAZAK | - | - | 4 | - | - | - | - | - | - | - |
| Res. Asst. Behiyye YILMAZ | - | - | 2 | one | one | one | - | - | - | - |
| Res. Asst.Orçun FINDIK | - | - | one | one | - | - | - | - | - | - |
| Res. Asst. Tansu MILLER | - | - | 2 | one | - | - | - | - | - | - |
| Res. Asst.Ayşen ÇERŞİL | - | - | - | - | - | - | - | - | - | - |
| **Grand total** | **1** | **-** | **66** | **6** | **151** | **15** | **22** | **-** | **7** | **-** |

Table 5. Analysis of the Teaching Staff I

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Teaching Staff** | | | **Years of Experience** | | |
| **Academic Title, Name-Surname** | **Last Graduated Institution and Year** | **If he/she is currently receiving education, at what stage is he/she?** | **Public, Private Sector, Industry** | **How many years**  **In This Institution** | **Faculty Membership Duration** |
| Assoc. Prof. Ali Tolga ÖZDEN | Middle East Technical University,  2013 | - | 3 | 6 | 6 |
| Asst. Prof Erdem SALCAN | Mimar Sinan Fine Arts University,  2017 | - | - | 16 | 3 |
| Res. Asst. Tuğçenur METİN PAZAK | Karadeniz Technical University  2015 | Master | 1 | 4 | - |
| Res. Asst. Behiyye YILMAZ | Yıldız Technical University,  2020 | Phd | 1.5 | 3 | - |
| Res. Asst. Orçun FINDIK | Yıldız Technical University,  2017 | Master | 1.5 | 1 | - |
| Res. Asst. Tansu MILLER | Dokuz Eylül University, 2017 | Master | 1 | 1 | - |
| Res. Asst. Ayşen ÇERŞİL | Çankaya University, 2016 | Master | 1 | 1 | - |

Table 6. Analysis of the Teaching Staff II

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Teaching Staff** | **Activity level (High, Medium, Low, None)** | | | |
| **Academic Title, Name-Surname** | **In Professional Organizations** | **Public, Industrial and Private**  **To the sector**  **given**  **Scientific-Artistic**  **in consulting** | **In research** | **Exhibition, Symposium, Workshop, Fair, Biennial, Triennial** |
| Assoc. Prof. Ali Tolga ÖZDEN | Middle | Middle | Middle | Middle |
| Asst. Prof Erdem SALCAN | None | None | Middle | Middle |
| Res. Asst. Tuğçenur METİN PAZAK | None | None | High | Middle |
| Res. Asst. Behiyye YILMAZ | Middle | Low | High | Middle |
| Res. Asst. Orçun FINDIK | Low | Low | High | Low |
| Res. Asst. Tansu MILLER | Middle | Low | High | Middle |
| Res. Asst. Ayşen ÇERŞİL | Middle | None | High | Middle |

Table 7. Completed or Ongoing Projects of the Faculty Staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Academic Title, Name-Surname** | **BAP, TÜBİTAK,**  **GMKA, EU, UN**  **etc. Number of Projects** | | **Task within the Scope of the Project** | |
| **Total**  **\*except 2021** | **2020** | **Total**  **\*except 2021** | **2020** |
| Assoc. Prof. Ali Tolga ÖZDEN | 2 | - | 2 Researchers | - |
| Asst. Prof. Erdem SALCAN | 6 | 2 | 2 Researchers | - |
| Res. Asst. Tuğçenur METİN PAZAK | - | - | - | - |
| Res. Asst. Behiyye YILMAZ | - | - | - | - |
| Res. Asst. Orçun FINDIK | - | - | - | - |
| Res. Asst. Tansu DEĞİRMENCİ | - | - | - | - |
| Res. Asst. Ayşen ÇERŞİL | - | - | - | - |

Table 8. Scholarships and Awards Received by Faculty Members

|  |  |
| --- | --- |
| **Academic Title Name, Surname** | **Scholarship, Award, Support Name / Date / Giving Institution** |
| Assoc. Prof. Ali Tolga ÖZDEN | **-** Conference Participation Support and Award, "to attend the conference and to participate in IRC's activities, 2017 International Meeting on Law and Society, June 20-23, 2017, Mexico City, Mexico, Law and Society Association (LSA) and National Science Foundation ( NSF), November 2016  -JICA Scholarship, DRR (Disaster Risk Reduction) Strategy For Urban Earthquake, JICA Training, RCUSS (Research Center for Urban Safety and Security), KOBE University, Japan International Cooperation Agency (JICA), May 2009  -TÜBİTAK Scholarship, Visiting researcher at HazardReduction&Recovery Center, Texas A&M University, College of Architecture, Texas, USA for one year, TÜBİTAK International PhD Research Scholarship program 2214, TÜBİTAK, October 2009  -"Best Course Graduation Project Award: Comprehensive Natural Disasters Risk Management Course, METU and World Bank Institute (WBI), December 2007  -"Completing the Master's Program with First Place, Istanbul Technical University Social Sciences Institute Housing and Earthquake Master's Program, January 2003 |
| Asst. Prof. Erdem SALCAN | - |
| Res. Asst. Tuğçenur METİN PAZAK | - |
| Res. Asst. Behiyye YILMAZ | **-** |
| Res. Asst. Orçun FINDIK | **-** |
| Res. Asst. Tansu MILLER | - |
| Res. Asst. Ayşen ÇERŞİL | - |

Table 9. Number of Trademarks, Designs and Patents of Faculty Members

|  |  |
| --- | --- |
| Assoc. Prof. Ali Tolga ÖZDEN | **-** |
| Asst. Prof. Erdem SALCAN | **-** |
| Res. Asst. Tuğçenur METİN PAZAK | - |
| Res. Asst. Behiyye YILMAZ | - |
| Res. Asst. Orçun FINDIK | - |
| Res. Asst. Tansu MILLER | - |
| Res. Asst. Ayşen ÇERŞİL | - |

## 01.4. VISION AND MISSION OF THE PROGRAM

**The vision of our department;**

To be an institution that prioritizes quality in education and training and trains nationally and internationally recognized architects who are researching, creative, enterprising, and able to develop and implement projects using innovative technologies; To be an institution that can constantly renew its education, training and research infrastructure in parallel with technological developments, and develop cooperation between the university and national and international academic and industrial organizations by producing projects; To be an institution that is student-oriented, able to reflect universal developments and changes in the education system, uses contemporary education techniques and methods, and provides problem-solving oriented education; To raise happy individuals who are sensitive to national and universal problems, have analytical thinking skills, can think critically , can use more than one foreign language, have learned to access, use and share information, and are self-aware; To raise individuals who engage in activities that respond to the needs of society by prioritizing social responsibility and environmental awareness; It can be explained as training academics who contribute to science with original research.

**The mission of our department is;**

Able to respond to the needs of the academy, society and industry within the framework of universal standards, equipped with both practical and theoretical knowledge, focused on problem solving, prone to research and development activities, open to continuous learning, assimilated communication technologies, sensitive to country and regional problems, respectful of history and past. Our aim is to train architects who preserve past aesthetic values and are open to the aesthetic approaches required by the age, and to both help development and support the idea of social responsibility by carrying out practical projects.

**The main objectives that make up the vision and mission of our program are;**

* Preferred among the first places in Turkey with its education, training and research quality;
* Developing human resources that are sensitive to technological developments and in line with the expectations of society and sector representatives;
* Effectively representing our university in international academic studies;
* Creating a result-oriented education profile with faculty members;
* Raising knowledgeable, well-equipped, cultured and self-confident individuals in education and training;
* To be a program that respects international values, protects the environment and constantly renews itself.

## 01.5. PURPOSE OF THE PROGRAM

The Department of Architecture undertakes to train architects who aim to create sustainable, environmentally friendly and resilient living spaces in order to meet the building needs brought about by urbanization. In this process, an important mission is undertaken to train designers who aim to develop and apply the necessary criteria for buildings to be solid, aesthetic and economical. From the moment the Department of Architecture started its education and training activities, it aims to work to ensure that the architect candidates it aims to train acquire the following qualifications.

* Prone to team and project work,
* Aiming at environmentally friendly and sustainability principles,
* Follows the current developments in the region and the world in order to develop his professional career,
* Able to follow technological developments in his profession and use them successfully in theoretical and practical fields,
* Giving utmost importance to human relations and communication,
* Have an entrepreneurial spirit,
* Developing the capacity to access competent equipment and information in the fields of digital design and application.

## 01.6. GOAL OF THE PROGRAM

Employment of academic and administrative personnel, completion of studies for student recruitment by meeting the necessary conditions, determination of the education and training programs of the department and relevant departments, planning, projecting and construction of the necessary infrastructure and superstructure in order for the department to start education and training, promoting the department at the city scale and It can be stated as developing relations between relevant institutions and organizations and civil society on a country scale, and receiving the necessary support in establishing and operating the department.

## 01.7. DEGREES EARNED

Students who graduate from the Department of Architecture are entitled to receive a bachelor's degree and also receive the title of "architect". Once the education and training activities begin in our department, the same degrees and titles will be given after graduation.

## 01.8. COMPETENCIES STUDENTS MUST HAVE WHEN CHOOSING THE PROGRAM

In addition to the requirement that students graduate from a high school, they make choices based on numerical score type in accordance with the new ÖSYM exam regulations. In addition, analytical thinking, numerical competencies, individual and environmental awareness, empathy, being able to recognize deficiencies and develop solutions to problems, developing ideas and projects, having initiative and entrepreneurial spirit, being able to endure uncertainties, having a fighting spirit, enjoying reading and learning new things. Having competencies such as being open to innovation and change, following innovations, and being interested in current developments in every sector in today's world at micro and macro levels will contribute to the education process they will receive in this program.

## 01.9. COMPETENCIES THAT STUDENTS WILL HAVE AT THE END OF THEIR EDUCATION

Although our department has not started its educational activities yet, students who graduate from this department will have knowledge and skills related to design, planning, environmental management, visual communication, organization, social and historical environmental protection, in a way that supports all aspects of the architecture program, in accordance with the time allocated to pre-graduation education. It is aimed for them to gain skills.

## 01.10. CURRENT STUDENT PROFILE OF THE PROGRAM

Our program has not started education yet.

## 01.11. PROFESSIONAL PROFILE OF PROGRAM GRADUATES

Our program has not started education yet.

## 01.12. STAKEHOLDERS OF THE PROGRAM

In order for our department to develop, increase the quality of education, and equip it with contemporary and modern education technologies, the support of all stakeholders is needed. Our stakeholders consist of institutions with which our university and the Faculty of Architecture and Design have bilateral cooperation and protocols. Internal and external stakeholders of our program are:

**External stakeholders;**

* TMMOB Chamber of Architects,
* Council of Architecture Department Heads,
* local governments,
* National and International Education and Research Institutions,
* Private Sector Organizations,
* Non-Governmental Organizations,
* Ministry of Environment and Urbanization and relevant provincial directorates,
* Culture and Tourism and relevant provincial directorates,
* protection boards,
* Special provincial administrations,
* development agencies,
* Other public institutions.

**Internal stakeholders;**

* Our academic staff,
* Our administrative staff.

## 01.13. CONTACT INFORMATION OF THE PROGRAM

Çanakkale Onsekiz Mart UniversityTerzioğlu Campus

Faculty of Architecture and Design, Department of Architecture

17100 Center / ÇANAKKALE

Head of Architecture Department

Assoc. Prof. Ali Tolga ÖZDEN

E-mail [: tolgaozden@comu.edu.tr](mailto::%20tolgaozden@comu.edu.tr)

Telephone: 0 (286) 218 0018 Ext: (17166)

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website, Department of Architecture Website, Table 1. Distribution of Faculty Members in the Programme , Table 2. Statistics on Course Load Distribution of Faculty Staff , Table 3. Number of Students per Faculty Member , Table 4. Academic Publications of Faculty Members Statistics , Table 5. Analysis of the Faculty Staff I , Table 6. Analysis of the Faculty Staff II , Table 7. Completed or Ongoing Projects of the Faculty Staff , Table 8. Scholarships and Awards Received by the Faculty Members , Table 9. Brand, Design of the Faculty Members , Patent Numbers (Excluding 2021) .

**Evidence Links:**

<http://mtf.comu.edu.tr/>

http://mimarlik.mtf.comu.edu.tr/

<http://mtf.comu.edu.tr/personel/akademik-personel.html>

# 1. STUDENTS

## 1.1. STUDENT ACCEPTANCES

Our Department of Architecture has not yet started education activities and student admissions due to the inadequacy/deficiency of academic staff (faculty members) and the physical space (design studio, classroom, laboratory and office for academic staff) where education and training activities will be carried out.

**CONCLUSION**

**EXAMPLE APPLICATION**

It is not available.

## 1.2. HORIZONTAL AND VERTICAL TRANSITIONS DOUBLE MAJOR AND COURSE COUNTING

Our department has not started education activities and student recruitment yet. In addition, the legal and administrative documents and criteria that the architecture department must generally comply with are stated below.

All horizontal transfers are made in accordance with the provisions of the Regulation on the Principles of Transfer Between Associate and Undergraduate Programs in Higher Education Institutions, Double Major, Minor and Inter-Institutional Credit Transfer, published in the Official Gazette dated 24/4/2010 and numbered 27561. Horizontal transfers between faculties, colleges and departments affiliated to ÇOMÜ are made in accordance with the Regulation on the Principles of Transfer Between Associate and Undergraduate Programs in Higher Education Institutions, Double Majors, Minors and Inter-Institutional Credit Transfers and the principles accepted by the University Senate. In calculating the education period of horizontal transfer students, the time spent by the students in the institution they come from is also taken into account. The total time cannot exceed the time specified by law.

If, while being a student at another higher education institution, one enrolls in the Architecture program through a central placement exam conducted by OSYM or a horizontal transfer depending on success, the students can apply for exemption from the courses they have passed with CC in the higher education institution they were previously enrolled in, by applying to the student affairs office in the first week of the first semester they start their education. They can request. Our faculty confirms which courses the student who requests exemption has taken previously will be considered to have passed due to equivalence, by taking the opinion of the relevant program advisor. A student registered in this way must complete the courses from the semester before the semester in which he/she is adjusted and from which he/she is not exempt. The course(s) that the students have previously succeeded and are exempt from in formal education programs outside the university are converted according to the evaluation and success grades of the exams in the 23rd and 26th articles of the ÇOMÜ Associate and Undergraduate Education, Training and Examination Regulations and are included in the GPA and GPA calculation. This period is deducted from the maximum period and the student completes the courses in his program within this remaining period.

Those who graduated from any higher education institution, disenrolled their registration, registered at our university as a result of the exams conducted by the Measurement, Selection and Placement Center or special talent exams while registered at a higher education institution and requested exemption are evaluated by the relevant board of directors and the students whose exemption request is deemed appropriate are exempt. The success grades of the courses attended are converted into the success grades specified in Article 22 of this Regulation. As a result, students with a GPA of 2.00 and above who want to take courses in the upper semester, if the total credits of the courses they are exempt from in the current semester are at least half of the total credits of that semester in the program; Our faculty board of directors is authorized to allow students to take courses from the next semester along with the courses they have not taken or failed in the semester in which they were adapted and in the previous semesters. If the student applies in the semester in which the exemption decision is taken, the student who wants to take the course(s) for which he/she is exempt can take it again.

**CONCLUSION**

**NO APPLICATION LICATION**

## 1.3. STUDENT EXCHANGE

Since our program has not yet accepted students, the student exchange program has not started its activities.

**CONCLUSION**

**NO APPLICATION**

## 1.4. CONSULTANCY AND MONITORING

Since our program has not yet accepted students, an advisor has not been appointed. The job descriptions of the advisors who will be appointed when students are admitted are stated below.

Advisors approve students' intern acceptance, approval, internship evaluation and oral examination commission formation, registration renewal, adding and dropping courses, and monitoring the program in which students are registered; They are responsible for providing guidance in solving problems related to education and university life. The program assumes the responsibility of following the success of students, providing consultancy services, developing and monitoring their qualifications. Evaluating and monitoring student success is considered an indicator of achieving the goals aimed at teaching. Success is evaluated by monitoring individual exam scores and class averages. At the same time, the advisor faculty member has to inform, guide and follow the students on every subject starting from the first year.

**CONCLUSION**

**NO APPLICATION**

## 1.5. SUCCESS EVALUATION

Our program has not yet accepted students, but when it does, it will use our university's success evaluation criteria as a reference. These criteria are stated below.

At our university; midterm, midterm make-up exam, final exam and make-up exams are held. In addition, summer schools can be opened for some related courses that our students request. In addition, our students' workload and performance are actively monitored in the ECTS Information Package and UBYS Student Information System according to the Bologna system, and their exam loads can be changed according to their weight. Our exams;

**a) Midterm Exams / Midterms:** held at least once for each course. Midterm exam schedule; It is organized by the administration within the first four weeks of each semester, by taking the opinions of the faculty members responsible for the courses, and the dates are announced accordingly. Midterm exam grades are announced at least two weeks before the final exams.

**b) End of Semester / Final Exams:** They are held within two weeks after at least the fourteen-week academic period. A final exam is held for each course. Students who do not take the final exam are deemed to have failed that course and are given FF as a passing grade. The calendar for the final exams is determined by the University Senate, taking the recommendations of the units. Final exam programs are prepared by the deanery and school directorates and announced at least two weeks before the exams. There is no excuse exam for the final exam.

**c) Excuse Exams:** If the excuses of students who do not attend the midterm exam due to justified and valid excuses and who document their situation within one week after the exam are accepted by the relevant administrative boards, the midterm exams in which the student did not participate are held in writing on the date determined by the instructor within that semester. Students who do not take the make-up exams for any reason will not be given a make-up exam again.

**d) Make-up exams:** Those who fail the final exams can take the make-up exams of the courses they failed. Those who do not take the make-up exam are considered unsuccessful and a separate exam will not be opened for these students. Make-up exams are held in the third week after the end of the final exams. Make-up exams are not opened for make-up exams.

Apart from these, our unsuccessful students have the right to 2 different exams:

**a) Single course exams;** It is an exam held at the end of the semester, only once a semester, by the decision of the relevant board of directors of academic units, for students who cannot graduate due to failing only one course, even though they are successful in other courses. In order for students to take this exam, they must re-register during the exam period and fulfill the requirements such as homework and attendance of the relevant course.

**b) Additional exams;** In order to graduate at the end of the maximum education period, senior students are given the right to two additional exams for all the courses they failed. Those who reduce the number of failed courses to five courses at the end of these exams receive three semesters for these five courses, and four semesters for those who fail up to five courses without taking additional exams; Those who fail a course are given unlimited right to take the exams of the course they failed without benefiting from the right to be a student. The principles regarding additional exams are stated below:

**Success grade:**

(1) 40% of the average of the grades received from the semester's educational activities (midterm exams/exams, practice, internship, seminar, project, homework, laboratory, etc.) given out of 100 points and 60% of the final or make-up exam grade. The student's success grade is calculated by taking and adding them together . Letter grades and ECTS grades are given according to the "Success Grade Evaluation Table" .

(2) In order to be considered successful in a course, in addition to other conditions, it is necessary to get at least 50 points from the end-of-semester or make-up exam of that course. Students who cannot get this score are given a letter grade of FF if their success grade is below 40, and FD if it is 40 or above.

(3) (YE) and (YS) grades taken from common compulsory courses specified in subparagraph (i) of the first paragraph of Article 5 of Law No. 2547 and (DS) grades for non-credit courses are not taken into account in the calculation of the weighted grade point average; However, in credit courses, the equivalent of (DS) is counted as 0.00.

(4) Students are not given a success grade lower than the success grade corresponding to the scores shown in the table below. In evaluating the success grade, a letter/ECTS grade cannot be given higher than the letter/ECTS grades corresponding to the grades specified in the table.

(5) A student from a credit course according to the success grade evaluation table;

a) If he/she has received one of the grades (AA), (BA), (BB), (CB) or (CC), he/she is deemed to have succeeded that course.

b) If you have received one of the grades (DC) or (DD) and your GPA is 2.00 or above, you are considered conditionally successful.

c) If he has received one of the grades (DC) or (DD) and his GPA is below 2.00, he is considered conditionally unsuccessful.

ç) If he/she has received one of the grades (FD) and (FF), he/she is considered unsuccessful.

d) If he/she does not meet the attendance requirement for the course, he/she is considered absent (DS).

e) In the evaluation of absenteeism and success of non-credit courses and internships; (YE) is considered satisfactory, (YS) is considered inadequate, (DS) is considered absent.

f) The grade the student receives as a result of taking an exam that he/she does not deserve to take will be cancelled.

The course instructor evaluates the success grades received by the students for each course out of 100 points and evaluates the final grade of the course in accordance with the success grade evaluation table, in the form of letter and coefficient grades, as shown in the table below:

90-100 Points - AA (Coefficient 4.0, ECTS grade A)

85-89 Points - BA (Coefficient 3.5, ECTS grade B)

80-84 Points - BB (Coefficient 3.0, ECTS grade B)

70-79 Points - CB (Coefficient 2.5, ECTS grade C)

60-69 Points - CC (Coefficient 2.0, ECTS grade C)

55-59 Points - DC (Coefficient 1.5, ECTS grade D)

50-54 Points - DD (Coefficient 1.0, ECTS grade E)

40-49 Points - FD (Coefficient 0.5, ECTS grade F)

0-39 Points - FF (Coefficient 0, ECTS grade FX) Satisfactory - YE (Coefficient -, ECTS grade S) Insufficient - YS (Coefficient - , ECTS grade U)

Absent - DS (Coefficient 0 (for credit courses), ECTS grade NA)

**CONCLUSION**

**NO APPLICATION**

## 1.6. GRADUATION CONDITIONS FROM THE PROGRAM

Our program has not yet accepted students, but when students are accepted, the graduation conditions of our faculty will be taken as reference. These conditions are stated below.

In order for a student to graduate from the program he/she is enrolled in, he/she must be successful in all the courses he/she is obliged to take, be successful in compulsory internships, if any, take non-credit courses (YE) and receive 240 ECTS credits for graduation. Students with a GPA of 2.00 and above are also considered successful in conditionally successful courses. A student's GPA is also his graduation grade point average.

The student's graduation is decided by the Faculty Executive Board, which is taken in line with the decisions of the department boards of the relevant academic units.

**CONCLUSION**

**NO APPLICATION**

# 2. PROGRAM EDUCATIONAL OBJECTIVES

Our department has not yet started educational activities and student recruitment. For this reason, we do not have a graduate student profile. There is no information or documentation regarding the institutions and organizations where our students who received the title of architect after graduation work and the professional work they do. However, work continues to determine and develop educational goals and objectives so that our program can start its education and training activities. Therefore, the subtitles of this section are not filled in.

## 2.1. DEFINED PROGRAM EDUCATIONAL OBJECTIVES

It is being developed.

**CONCLUSION**

**NO APPLICATION**

## 2.2. SUITABILITY OF PROGRAM OBJECTIVES WITH STUDENTS' CAREER GOALS

No work has been done and there is no document.

**CONCLUSION**

**NO APPLICATION**

## 2.3. COMPLIANCE OF PROGRAM OBJECTIVES WITH INSTITUTION AND UNIT DUTIES

It is being developed.

**CONCLUSION**

**NO APPLICATION**

## 2.4. DETERMINING PROGRAM OBJECTIVES INCLUDING STAKEHOLDERS

It is being developed.

**CONCLUSION**

**NO APPLICATION**

## 2.5. ACCESS TO PROGRAM OBJECTIVES

It is being developed.

**CONCLUSION**

**NO APPLICATION**

## 2.6. UPDATING PROGRAM OBJECTIVES INCLUDING STAKEHOLDERS

It is being developed.

**CONCLUSION**

**NO APPLICATION**

## 2.7. TEST CRITERIA ON ACHIEVING PROGRAM OBJECTIVES

It is not available.

**CONCLUSION**

**NO APPLICATION**

# 3. PROGRAM OUTCOMES

## 3.1. DETERMINATION AND UPDATE METHOD OF PROGRAM OUTCOMES AND ITS SUITABILITY WITH THE PURPOSE

Our department has not yet started educational activities and student recruitment. For this reason, our program outputs have not been created yet. Therefore, the subtitles of this section are not filled in.

**CONCLUSION**

**NO APPLICATION**

## 3.2. METHOD OF MEASURING AND EVALUATING PROGRAM OUTCOMES

It is being developed.

**CONCLUSION**

**NO APPLICATION**

## 3.3. GRADUATES PROVIDE PROGRAM OUTCOMES

It is not available.

**CONCLUSION**

**NO APPLICATION**

# 4. CONTINUOUS IMPROVEMENT

## 4.1. USE OF MEASUREMENT AND EVALUATION RESULTS FOR CONTINUOUS IMPROVEMENT

It is not available.

**CONCLUSION**

**NO APPLICATION**

## 4.2. CONTINUOUS IMPROVEMENT STUDIES BASED ON CONCRETE DATA

It is not available.

**CONCLUSION**

**NO APPLICATION**

# 5. TRAINING PLAN

## 5.1. EDUCATION PLAN (CURRICULUM) THAT SUPPORTS PROGRAM OUTCOMES AND OBJECTIVES

It is being developed.

**CONCLUSION**

**NO APPLICATION**

## 5.2. IMPLEMENTATION OF THE TRAINING PLAN

Our department has not yet started educational activities and student recruitment. Implementation methods to be followed when education starts are being developed.

**CONCLUSION**

**NO APPLICATION**

## 5.3. TRAINING PLAN MANAGEMENT

Since our program has not started education activities yet, there is no training plan.

**CONCLUSION**

**NO APPLICATION**

## 5.4. TRAINING PLAN COMPONENTS I

Since our program has not started education activities yet, there is no training plan.

**CONCLUSION**

**NO APPLICATION**

## 5.5. TRAINING PLAN COMPONENTS II

Since our program has not started education activities yet, there is no training plan.

**CONCLUSION**

**NO APPLICATION**

## 5.6. THE EXISTENCE OF A GENERAL TRAINING PLAN WITHIN THE SCOPE OF THE PROGRAM OBJECTIVES

Since our program has not started education activities yet, there is no training plan.

**CONCLUSION**

**NO APPLICATION**

## 5.7. MAIN DESIGN EXPERIENCE

Since our program has not started education activities yet, there is no major design experience.

**CONCLUSION**

**NO APPLICATION**

# 6. TEACHING STAFF

## 6.1. COMPETENCY OF THE TEACHING STAFF

Teaching staff; It must be sufficient in number to cover all areas of the program, ensuring faculty-student relations, student counseling, service to the university, professional development, and maintaining relationships with industry, professional organizations and employers.

Our Department of Architecture does not have the minimum number of teaching staff required to start education.

Table 10. Distribution of Teaching Staff in the Program

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Academic Title** | **Age Groups** | | | | | | | |
|  | **<30** | | **30-39** | | **40-49** | | **50-59** | |
|  | **F** | **M** | **F** | **M** | **F** | **M** | **F** | **M** |
| Associate professor |  |  |  |  |  | 1 |  |  |
| Doctor Lecturer |  |  |  |  |  | 1 |  |  |
| Research Assistant | 4 | 1 |  |  |  |  |  |  |

Table 11. Statistics on Course Load Distribution of Teaching Staff

|  |  |  |  |
| --- | --- | --- | --- |
| **According to Academic Titles Within the Scope of the Contractual Job Description**  **Minimum Required Course Load and Current Course Load Distributions** | | | |
| **Academic Title** | **Name surname** | **Least**  **(Fall -Spring)** | **Current Course Load (2021) (Fall-Spring)** |
| Assoc. Dr. | Ali Tolga ÖZDEN | 5 | 27 |
| Asst. Prof. of | Erdem SALCAN | 10 | 10 |
| Res. See. | Tuğçenur METİN PAZAK | 0 | 0 |
| Res. See. | Behiyye YILMAZ | 0 | 0 |
| Res. See. | Orçun FINDIK | 0 | 0 |
| Res. See. | Tansu MILLER | 0 | 0 |
| Res. See. | Ayşen ÇERŞİL | 0 | 0 |

Table 12. Number of Students per Faculty Member

|  |  |
| --- | --- |
| Number of Actively Registered Students in the Program /  Teaching Staff in the Program  Number of Elements | **0** |

Table 13. Statistics on Academic Publications of Academic Staff

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Academic Title**  **Name surname** | **SCI, SSCI, AHCI Number of publications** | | **International/**  **National**  **Refereed Journal,**  **Congress,**  **Symposium etc.**  **Published Article,**  **Number of Papers** | | **Total Number of Citations** | | **HEAT**  **Indexes**  **entering**  **In magazines**  **Citation Received**  **Number** | | **Academic**  **Textbook, Book and Book**  **Number of Episodes** | |
| **Total**  **\*2021**  **not including** | **2020** | **Total**  **\*except 2020** | **2020** | **Total**  **\*except 2020** | **2020** | **Total**  **\*except 2020** | **2020** | **Total**  **\*except 2020** | **2020** |
| Assoc. Prof. Ali Tolga ÖZDEN | one | - | 50 | - | 149 | 14 | 22 | - | 7 | - |
| Asst. Prof. Erdem SALCAN | - | - | 7 | 3 | 1 | - | - | - | - | - |
| Res. Asst. Tuğçenur METİN PAZAK | - | - | 4 | - | - | - | - | - | - | - |
| Res. Asst. Behiyye YILMAZ | - | - | 2 | 1 | 1 | 1 | - | - | - | - |
| Res. Asst. Orçun FINDIK | - | - | 1 | 1 | - | - | - | - | - | - |
| Res. Asst. Tansu MILLER | - | - | 2 | 1 | - | - | - | - | - | - |
| Res. Asst. Ayşen ÇERŞİL | - | - | - | - | - | - | - | - | - | - |
| **Grand total** | **one** | **-** | **66** | **6** | **151** | **15** | **22** | **-** | **7** | **-** |

Table 14. Analysis of the Teaching Staff I

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Teaching Staff** | | | **Years of Experience** | | |
| **Academic Title, Name-Surname** | **Last Graduated Institution and Year** | **If he/she is currently receiving education, at what stage is he/she?** | **Public, Private Sector, Industry** | **How many years**  **In This Institution** | **Faculty Membership Duration** |
| Assoc. Prof. Ali Tolga ÖZDEN | Middle East Technical University,  2013 | - | 3 | 6 | 6 |
| Asst. Prof. Erdem SALCAN | Mimar Sinan Fine Arts University,  2017 | - | - | 16 | 3 |
| Res. Asst. Tuğçenur METİN PAZAK | Karadeniz Technical University.2015 | Degree | 1 | 4 | - |
| Res. Asst. Behiyye YILMAZ | Yıldız Technical University,  2020 | Doctorate | 1.5 | 3 | - |
| Res. Asst. Orçun FINDIK | Yıldız Technical University,  2017 | Degree | 1.5 | 1 | - |
| Res. Asst. Tansu MILLER | Dokuz Eylül University, 2017 | Degree | 1 | 1 | - |
| Res. Asst. Ayşen ÇERŞİL | Çankaya University, 2016 | Degree | 1 | 1 | - |

Table 15. Analysis of the Teaching Staff II

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Teaching Staff** | **Activity level (High, Medium, Low, None)** | | | |
| **Academic Title, Name-Surname** | **In Professional Organizations** | **Public, Industrial and Private**  **To the sector**  **given**  **Scientific-Artistic**  **in consulting** | **In research** | **Exhibition, Symposium, Workshop, Fair, Biennial, Triennial** |
| Assoc. Prof. Ali Tolga ÖZDEN | Middle | Middle | Middle | Middle |
| Asst. Prof. Erdem SALCAN | None | None | Middle | Middle |
| Res. Asst. Tuğçenur METİN PAZAK | None | None | High | Middle |
| Res. Asst. Behiyye YILMAZ | Middle | Low | High | Middle |
| Res. Asst. Orçun FINDIK | Low | Low | High | Low |
| Res. Asst. Tansu MILLER | Middle | Low | High | Middle |
| Res. Asst. Ayşen ÇERŞİL | Middle | None | High | Middle |

Table 16. Completed or Ongoing Projects of the Faculty Staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Academic Title, Name-Surname** | **BAP, TÜBİTAK,**  **GMKA, EU, UN**  **etc. Number of Projects** | | **Task within the Scope of the Project** | |
| **Total**  **\*except 2020** | **2020** | **Total**  **\*except 2020** | **2020** |
| Assoc. Prof. Ali Tolga ÖZDEN | 2 | - | 2 Researchers | - |
| Asst. Prof. Erdem SALCAN | 6 | 2 | 2 Researcher | - |
| Res. Asst. Tuğçenur METİN PAZAK | - | - | - | - |
| Res. Asst. Behiyye YILMAZ | - | - | - | - |
| Res. Asst. Orçun FINDIK | - | - | - | - |
| Res. Asst. Tansu MILLER | - | - | - | - |
| Res. Asst. Ayşen ÇERŞİL | - | - | - | - |

Table 17. Scholarships and Awards Received by Faculty Members

|  |  |
| --- | --- |
| **Academic Title Name, Surname** | **Scholarship, Award, Support Name / Date / Giving Institution** |
| Assoc. Prof. Ali Tolga ÖZDEN | **-** Conference Participation Support and Award, "to attend the conference and to participate in IRC's activities, 2017 International Meeting on Law and Society, June 20-23, 2017, Mexico City, Mexico, Law and Society Association (LSA) and National Science Foundation ( NSF), November 2016  -JICA Scholarship, DRR (Disaster Risk Reduction) Strategy For Urban Earthquake, JICA Training, RCUSS (Research Center for Urban Safety and Security), KOBE University, Japan International Cooperation Agency (JICA), May 2009  -TÜBİTAK Scholarship, Visiting researcher at HazardReduction&Recovery Center, Texas A&M University, College of Architecture, Texas, USA for one year, TÜBİTAK International PhD Research Scholarship program 2214, TÜBİTAK, October 2009  -"Best Course Graduation Project Award: Comprehensive Natural Disasters Risk Management Course, METU and World Bank Institute (WBI), December 2007  -"Completing the Master's Program with First Place, Istanbul Technical University Social Sciences Institute Housing and Earthquake Master's Program, January 2003 |
| Asst. Prof. Erdem SALCAN | - |
| Res. Asst. Tuğçenur METİN PAZAK | - |
| Res. Asst. Behiyye YILMAZ | **-** |
| Res. Asst. Orçun FINDIK | **-** |
| Res. Asst. Tansu MILLER | - |
| Res. Asst. Ayşen ÇERŞİL | - |

Table 18. Number of Brands, Designs and Patents of Faculty Members (Excluding 2021)

|  |  |
| --- | --- |
| Assoc. Prof. Ali Tolga ÖZDEN | **-** |
| Asst. Prof. Erdem SALCAN | **-** |
| Res. Asst. Tuğçenur METİN PAZAK | **-** |
| Res. Asst. Behiyye YILMAZ | **-** |
| Res. Asst. Orçun FINDIK | **-** |
| Res. Asst. Tansu MILLER | **-** |
| Res. Asst. Ayşen ÇERŞİL | **-** |

Table 19. Weekly Workload Analysis of Academic Staff (2020)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title, Name and Surname** | **Course Load** | **Academic Activity** | | **Administrative Activity** | **Community Service** |
| Assoc. Prof. Ali Tolga ÖZDEN | 27 | Editorship | - | (Head of department)  5  (ÇATAB Conservation Commission Membership)  3 | (TEMA Foundation Provincial Representative)  8 |
| Refereeing | 0.5 |
| Projects | - |
| Publications | 10 |
| Thesis Consultancy | 6 |
| Congress, seminar etc. | 6 |
| Asst. Prof. Erdem SALCAN | 10 | Editorship | - | (Department Vice President)  5  (Head of Restoration Department)  5 | - |
| Refereeing | - |
| Projects | 12 |
| Publications | 20 |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Tuğçenur METİN PAZAK | - | Editorship | - | - | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Behiyye YILMAZ | - | Editorship | - | - | (MSMB/Member)  2 |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Orçun FINDIK | - | Editorship | - | - | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Tansu MILLER | - | Editorship | - | - | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Ayşen ÇERŞİL | - | Editorship | - | - | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |

Table 20. Annual Workload Analysis of Instructors (2020)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title, Name and Surname** | **Course Load** | **Academic Activity** | | **Administrative Activity** | **Community Service** |
| Assoc. Prof. Ali Tolga ÖZDEN | 576 | Editorship | - | (Head of department)  220  (ÇATAB Conservation Commission Membership)  120 | (TEMA Foundation Provincial Representative)  192 |
| Refereeing | 24 |
| Projects | - |
| Publications | 400 |
| Thesis Consultancy | 240 |
| Congress, seminar etc. | 96 |
| Asst. Prof. Erdem SALCAN | 320 | Editorship | - | (Department Vice President)  120  (Head of Restoration Department)  120 | - |
| Refereeing | - |
| Projects | 480 |
| Publications | 840 |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Tuğçenur METİN PAZAK | - | Editorship | - | - | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Behiyye YILMAZ | - | Editorship | - | - | (MSMB/Member)  84 |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Orçun FINDIK | - | Editorship | - | - | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Tansu MILLER | - | Editorship | - | - | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Res. Asst. Ayşen ÇERŞİL | - | Editorship | - | - | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |
| Refereeing | - |
| Projects | - |
| Publications | - |
| Thesis Consultancy | - |
| Congress, seminar etc. | - |

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website, Department of Architecture Website, Table 10. Distribution of Faculty Members in the Program, Table 11. Statistics on Course Load Distribution of Faculty Staff, Table 12. Number of Students per Faculty Member, Table 13. Academic Publications of Faculty Members Statistics, Table 14. Analysis of the Faculty Staff I, Table 15. Analysis of the Faculty Staff II, Table 16. Completed or Ongoing Projects of the Faculty Staff, Table 17. Scholarships and Awards Received by the Faculty Members, Table 18. Brand, Design of the Faculty Members , Patent Numbers (Excluding 2021), Table 19. Weekly Workload Analysis of Faculty Members (2020), Table 20. Annual Workload Analysis of Faculty Members (2020).

**Evidence Links:**

<http://mtf.comu.edu.tr/>

<http://mtf.comu.edu.tr/personel/akademik-personel.html>

<https://scholar.google.com.tr/citations?user=yGabiUIAAAAJ&hl=tr&oi=ao>

https://scholar.google.com.tr/citations?user=HsdDwTUAAAAJ&hl=tr&oi=ao

## 6.2 QUALIFICATIONS OF THE TEACHING STAFF

Teaching staff must be adequately qualified and ensure that the program is effectively maintained, evaluated and developed.

Detailed information about the qualifications of the teaching staff is presented in detail in the criteria 01.3, 6.1 and the accompanying evidence under the title of the administrative structure of the program and the teaching staff.

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website, Department of Architecture Website.

## 6.3. ASSIGNMENT AND PROMOTION

**For Appointment to the Doctorate Faculty Staff for the First Time:**

1) Having published at least 1 article within the scope of your doctoral thesis in a refereed journal scanned by international indexes,

2) To have made at least 2 scientific publications, at least one of which was not produced from postdoctoral graduate theses, in a peer-reviewed journal scanned by international indexes, and to be the first name or responsible author in at least one of these publications,

3) At least 65% of the academic effectiveness evaluation in grades 1-12. Having received at least 500 points,

4) 22-23 days of the academic activity evaluation, with at least 50 points after obtaining the doctor's degree. To have at least 100 points from the items.

For reappointment: Taking into account the activities carried out within the completed appointment period;

1) Getting at least 200 points in total for a 2-year term extension, at least 300 points in total for a 3-year term extension, or 400 points for a 4-year term extension, and at least 65% of this score in grades 1-12 of the academic activity assessment. . At least 15% of the articles between 20-23. to have taken between

2) To have made at least 1 article in a peer-reviewed journal scanned by international indexes.

**For Appointment to Associate Professor Staff:**

1) Having received at least a score from a central foreign language exam determined by the Council of Higher Education or an equivalent score from a foreign language exam whose international validity is accepted by the Council of Higher Education (the current foreign language exam equivalence table accepted by the Council of Higher Education will be accepted as valid).

2) Grades 1-12 of post-doctoral academic activity evaluation. Having received 1000 points from the items between and at least 50% of this score in the 1st-5th grades of the academic activity evaluation. to take from the articles between,

3) Having received at least 150 points from items 22 and 23 of the post-doctoral academic activity evaluation,

4) To have a total of at least 1500 points.

**For Appointment to Professor Staff:**

1) To publish practical studies in the relevant field of science or an original work based on international research after receiving the title of associate professor as the main work of the professorship, and to publish the work in journals within the scope of SCI, SCI-Expanded, SSCI, ESCI or AHCI, if the main work is an article,

2) In addition to the main work, having made at least 3 scientific publications in total after becoming an associate professor, at least two of which should be in peer-reviewed journals scanned by international indexes,

3) Grades 1-12 of academic activity evaluation after associate professorship. Having received at least 1000 points from the items between and at least 50% of this score in the 1st-5th grades of the academic activity evaluation. to have taken between

4) Having received at least 200 points from items 22 and 23 of the academic activity evaluation after associate professorship,

5) Having attended and made presentations in at least 2 scientific meetings/demonstrations, at least one of which should be international, in his/her field of science after becoming an associate professor,

6) Having received at least 2000 points in total,

or instead of the above criteria

In the period from the date he received the title of associate professor until the date he applied for the professor position; To once again meet the criteria for associate professorship developed by the Interuniversity Board in force.

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website.

**Evidence links:**

http://mtf.comu.edu.tr

<http://personel.comu.edu.tr/>

# 7. INFRASTRUCTURE

## 7.1. ALL AREAS USED FOR EDUCATION AND TRAINING

The architecture department within the Faculty of Architecture and Design has not yet started its education and training activities. Apart from the employment of faculty members for the department to start its education and training activities, different venues are needed to continue education in a healthy and high-quality manner. It is seen that the current faculty building does not allow sufficient spatial arrangement since it is also used by the Faculty of Fine Arts and the Faculty of Communication. For this reason, if the architecture department starts education and training activities, serious spatial arrangements and restorations are needed. In order for the Faculty of Architecture and Design as a whole, and the architecture department in particular, to maintain a quality education, the infrastructure and spatial arrangements required by the department reveal the need for a new building. This building must be designed and constructed according to the needs of the department and faculty.

The own offices of the faculty members of the Department of Architecture do not meet the needs. However, if the necessary faculty members and other teaching staff are employed to open the department, there is not enough work space or office for these staff. For this reason, study offices, laboratories, etc. are needed not only to carry out educational activities, but also to enable faculty members to carry out their own studies and contribute to education in a healthy way. It is necessary to provide spaces and furniture and other equipment suitable for these spaces.

**CONCLUSION**

**NO APPLICATION**

## 7.2. OTHER AREAS AND INFRASTRUCTURE

Our faculty does not have a conference hall where scientific activities such as conferences, seminars, panels and presentations are held due to lack of physical space. There is a canteen shared with other faculties.

When our department starts education, students of our department will be able to benefit from the existing areas and inadequate infrastructure. There is a need for a library within our department.

Our students Prof.Dr. They can also benefit from our library facilities located in Ramazan AYDIN campus and Terzioğlu campus. Social facility opportunities in our Terzioğlu Campus and Dardanos Campus are offered to our students so that they can engage in extracurricular activities. Students can also benefit from the outdoor sports areas of Terzioğlu Campus and the Hasan Mevsuf Sports Hall on our campus. Our students can also carry out their events and activities in the cultural centers located in our central district. Our students can apply to Çanakkale Onsekiz Mart University Training and Research Hospital for their health-related problems. Graduation ceremonies of the students are held in Necip Fazıl Kısakürek theater hall and Çanakkale 18 Mart Stadium. In addition to striving for students to be professionally competent, the aim is to raise each of them as intellectuals who are equipped in terms of effective speaking, expression, communication and discussion, and who have national and universal sensitivity. However, there is a need for a new building due to the insufficient capacity of our current building.

**Social Areas:** There is a student canteen on the first floor of the building and an inner courtyard for leisure activities on the ground floor level. There are camellias around the building where our faculty is located. There is a cafeteria and restaurants within the campus area where our students and employees can have lunch and dinner under hygienic conditions.

**Student Communities:** Since our department does not accept students, our department does not have a student community.

**CONCLUSION**

**IMMATURE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website, News, Announcements.

**Evidence links:**

<https://www.comu.edu.tr/>

<http://mtf.comu.edu.tr/>

## 7.3. TECHNICAL INFRASTRUCTURE

As stated in Articles 7.1 and 7.2, there is no technical equipment and infrastructure that our department can use from the moment education activities begin in the current faculty building. For this reason, as stated in Article 7.1, it is necessary to create a technical infrastructure suitable for the activities of the department.

**CONCLUSION**

**IMMATURE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website.

**Evidence links:**

<http://mtf.comu.edu.tr/>

<http://lib.comu.edu.tr/>

## 7.4. LIBRARY

Our department needs a library that supports educational activities suitable for professional, practical and theoretical studies and directs research studies. Apart from this, information about the library resources on campus that the department can benefit from is given below.

Çanakkale Onsekiz Mart University Library and Documentation Department started its operations on 20.10.1993 in Anafartalar Campus and moved to its current building with a closed area of 5,000 m² in Terzioğlu Campus as of the 2005-2006 academic year. With the additional building opened in 2014, it now has a seating area for 1000 people in a closed area of 8000 m2, 17 km away. It continues to serve its users with its rich shelf-length printed and electronic collection.

ÇOMÜ Library is among the few research libraries in Turkey with its rich printed and electronic collection and physical equipment and facilities. ÇOMÜ libraries consist of 1 central library, 3 Faculty libraries and 9 libraries:

* Central Library (Terzioğlu Campus)
* ÇOMÜ Biga Library (Ağaköy, Biga)
* Education Library (Anafartalar Campus)
* ÇOMÜ Theology Library (Şekerpınar Campus)
* Faculty of Medicine Library (Temporarily in the Central Library)
* District libraries (Yenice, Ezine, Bayramiç, Gökçeada, Ayvacık, Lapseki, Gelibolu, Çan, Bozcada)

In addition, with the cooperation agreement made between the Çanakkale-Tübingen Troia Foundation M. Osman Library and our university library, a special collection of over 10,000 volumes has been put at the service of our university users.

Libraries facilitate researchers' access to the resources they are looking for by serving their users with open shelves and the Dewey Decimal Classification thematic classification system. Imprint information of the publications in the library can be accessed through the catalog scanning terminal. Our students and faculty members can benefit from 24/7 library services, study halls and rooms, and online services located at Çanakkale Onsekiz Mart University Terzioğlu Campus. It is also possible to bring publications that are not in the collection of Çanakkale Onsekiz Mart University libraries from domestic information centers and libraries in our country in order to meet the academic information needs of the users with the " Inter-Library Loan" service.

**CONCLUSION**

**IMMATURE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website.

**Evidence links:**

<http://mtf.comu.edu.tr/>

<http://lib.comu.edu.tr/>

## 7.5. SPECIAL PRECAUTIONS

We have 2 security personnel working in the building where our program is located and around it. Our building is under 24-hour surveillance with existing security cameras. The building where our program is located has an elevator that can enable disabled students and faculty members to reach the floors and an entrance ramp that allows access to the building.

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website.

**Evidence links:**

<http://mtf.comu.edu.tr/>

# 8. INSTITUTIONAL SUPPORT AND FINANCIAL RESOURCES

## 8.1. BUDGET PROCESS AND INSTITUTIONAL SUPPORT

Since education has not started, our department does not have a budget. General information about the faculty budget is given below.

The Supplementary Budget is transferred to the universities every year by the Ministry of Finance at the beginning of the year, taking into account the recommendations from the universities. Therefore, the budget of Çanakkale Onsekiz Mart University, which is a state university, is determined every year after the budget negotiations for universities in the Grand National Assembly of Turkey Planning and Budget Commission, in accordance with the relevant legal regulations. Then, this budget is distributed among the units of our university by the Strategy Development Department of our university, taking into account the necessary needs and demands. Human resources management strategies are planned according to the norm staff numbers and appointment criteria established by the units within the personnel department and strategy department of our institution, and are followed up by our rectorate and general secretariat. In-service training is organized to ensure that the education and qualifications of all personnel working in units providing academic, administrative and support services are compatible with the duties they undertake. The management of movable and immovable resources is monitored by the faculty administration and secretariat.

Table 21. Our Program 2020 Payment Items

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Economic Code | | EXPLANATION |  |  |  |
| I | II | TOTAL ALLOWANCE | SPENDING | REMAINDER |
| **01** |  | **PERSONNEL EXPENSES** | **3.485.650,00 ₺** | **₺3,485,639.87** | **10.13₺ \_** |
|  |  |  |  |  |  |
| **02** |  | **STATE PREMIUM EXPENSES TO SOCIAL SECURITY INSTITUTIONS** | **512.620,00 ₺** | **₺512,608.66** | **11.34 ₺** |
|  |  |  |  |  |  |
| **03** |  | **GOODS AND SERVICES PURCHASE EXPENSES** |  |  |  |
|  | 2 | PURCHASES OF GOODS AND MATERIALS FOR CONSUMPTION | **₺6,000.00** | **5,987.52 ₺** | **12.48₺** |
|  | 3 | RUNNERS | **₺4,000.00** | **467.50₺** | **3,532,50 ₺** |
|  | 5 | SERVICE PROCUREMENT | **₺1,000.00** | **850.00 ₺** | **150.00 ₺** |
|  | 7 | PURCHASE OF SECURITIES, INTEGRAL RIGHTS, MAINTENANCE AND REPAIR EXPENSES | **₺1,000.00** | **970.03₺** | **29.97₺** |
|  | 8 | REAL ESTATE MAINTENANCE AND REPAIR EXPENSES | **₺1,000.00** | **980.02₺** | **19.98₺** |
|  |  | **GRAND TOTAL** | **4,011,270,00** | **4,007,503.6** | **3,766.4** |

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website, Table 21. Our Program 2020 Payment Items .

**Evidence links:**

<http://mtf.comu.edu.tr/>

<http://mtf.comu.edu.tr/yonetim/gorev-tanimlari.html>

## 8.2. SUFFICIENCY OF THE BUDGET IN TERMS OF TEACHING STAFF

Since education has not started, our department does not have a budget. General information about the faculty budget is given below.

Since we are a program affiliated with a state university, our budget is limited. Human resources management strategies are planned according to the norm staff numbers and appointment criteria established by the units within our institution's personnel department and strategy department, and are followed up by our rectorate and general secretariat. Salaries and additional course fees of the program faculty members are covered from the budget of the Faculty of Architecture and Design. Salaries of faculty members are calculated by looking at the civil servants law no. 657 and the academic personnel salary calculation procedures of law no. 2547. Additional course fees of faculty members are regulated in accordance with the Additional Course Procedures and Principles of Law No. 2547. In order for faculty members to continue their professional development, their participation in national and international scientific meetings is supported every year. Academic staff who participate in Scientific Activities on behalf of our university are provided with participation support in a national or international event once a year, provided that they participate with a declaration. Maximum one academician per paper can benefit from the support. However, the positive improvement in the salaries of Faculty Members and Assistants with the Law on Amendments to the Higher Education Personnel Law, which came into force on November 14, 2014, has provided a significant incentive to attract and maintain qualified faculty from our country. Our faculty members have the opportunity to obtain additional income and equipment through the TÜBİTAK and BAP projects they carry out. In addition, based on the Academic Incentive Allowance Regulation, which came into force with the decision of the Council of Ministers on 14 December 2015, our faculty members have the opportunity to earn additional income and equipment such as projects, research, publications, design, exhibitions, patents, citations, notifications and academic awards they have received. They receive academic incentive allowance for their academic activities. Books are regularly purchased for the library in line with the requests of faculty members and assistants, and the number of scientific databases subscribed to is increased and access to scientific publications is expanded.

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website, Regulations and Guidelines.

**Evidence links:**

<http://mtf.comu.edu.tr/>

<http://mtf.comu.edu.tr/yonetim/gorev-tanimlari.html>

<http://personel.comu.edu.tr/mevzuatlar/akademik-kadro-atama-kriterleri.html>

<https://www.mevzuat.gov.tr/mevzuat?MevzuatNo=201811834&MevzuatTur=21&MevzuatTertip=5>

<https://www.mevzuat.gov.tr/MevzuatMetin/1.5.2547.pdf>

<https://www.resmigazete.gov.tr/eskiler/2018/03/20180306-11.htm>

<https://www.resmigazete.gov.tr/eskiler/2014/11/20141114.pdf>

<https://www.resmigazete.gov.tr/eskiler/2020/04/20200417-1.htm>

## 8.3. INFRASTRUCTURE EQUIPMENT SUPPORT

Since education has not started, there is no infrastructure equipment support for our department. General information about the faculty budget is given below.

The necessary infrastructure and equipment support for the program is provided from the part of our university's Faculty of Architecture and Design budget allocated for the department. Departments submit their requests regarding infrastructure in writing to the deanery in line with the requests from the program heads. By reporting the relevant needs and requests to the Rectorate Building Affairs and Technical Department, the Dean's Office tries to meet the infrastructure needs of the departments within budget possibilities. The machinery and equipment purchase, repair and maintenance expenses of the departments are also reported to the Dean's Office. The Dean's Office examines the relevant requests and carries out what needs to be done within its own budget. In cases where the relevant requests and needs exceed the deanery's budget, they are met by the rectorate. When the entire Dean's Office budget is used, if necessary, an additional budget is requested and the necessary support is provided to the departments with the additional budget received.

Our faculty has 1 classroom, 3 drawing studios, and 1 computer laboratory, all of which have a projector. Due to lack of physical space, there is no meeting room or conference hall that our department and other departments in our faculty can use. There are cafeterias and restaurants within the campus area where our students and employees can have lunch and dinner under hygienic conditions. Our faculty members can easily conduct research in their study rooms by using the internet service. Periodicals, e-magazines, e-reviews, e-newspapers and e-books can be accessed through numerous electronic database access channels. Additionally, programs such as Turnitin, iThenticate, Flow and Mendeley are available to users. Face-to-face and online trainings are organized within the university for electronic databases and various software programs. In addition, there is a need for computers and technical equipment throughout the faculty.

**CONCLUSION**

**NO APPLICATION**

## 8.4. TECHNICAL AND ADMINISTRATIVE SERVICE STAFF SUPPORT

In its current state, our department can benefit from the technical and administrative service support that the faculty benefits from. Information about this is given below.

Technical and administrative staff should be in number and quality to support program outcomes. There are 6 administrative personnel working in our faculty. The management and administrative structuring of the institution is based on corporate management and total quality practices; The organizational structure, authority and responsibilities are designed accordingly and a model that is as horizontal and simple as possible is presented. Moreover;

* To equip those at the administrative levels of the university with the knowledge that a modern administrator should have,
* To organize manager development programs in order to achieve this,
* To ensure that managers comply with the principle of positive motivation in their managerial activities,
* To make evaluations based on high performance and success criteria in all practices against the managed. Not compromising the principle of equality and justice,
* To ensure that managers have a sense of solidarity and support with each other,
* To systematize the transfer of knowledge and experience in order not to cause weaknesses in corporate activities during managerial staff changes,
* To ensure timely information flow from the Electronic Document Management System,
* Support activities of administrative staff, such as systematizing the statistical information needed about the university (keeping the Management Information System ready for service effectively), are also available in our unit.

The responsibility of the action plan for compliance with internal control standards lies with the faculty secretary in terms of administrative staff. This is important in terms of power sharing. Management responsibility is stated in detail in the relevant procedures.

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website.

**Evidence links:**

<http://mtf.comu.edu.tr/>

<http://mtf.comu.edu.tr/yonetim/gorev-tanimlari.html>

# 9. ORGANIZATION AND DECISION MAKING PROCESSES

## 9.1 INSTITUTION ORGANIZATION AND DUTIES

We do not have any institutional support or financial resources. Legal and administrative documents related to the subject are given below.

Our university implements the provisions of the Higher Education Law No. 2547 in its management and organization. The governing bodies of the university are the Rector, the University Senate and the University Board of Directors. The governing bodies at the faculty level are as follows:

**Rector:**

Article 13 –

a) (Amended paragraph: 2/7/2018 – Decree-Law-703/135 art.) The rector of state and foundation universities is appointed by the President. In universities established by foundations, the appointment of rectors is made upon the proposal of the board of trustees. The rector represents the legal entity of the university or high technology institute. The age limit for rectors is 67 years. However, there is no age limit for those appointed as rectors until their term of office ends.

(Amended first sentence: 20/8/2016-6745/14 art.) The rector selects a maximum of three people from among the salaried professors of the university as vice rectors, limited to his own term of office as rector, to assist him in his work. (Added: 2/1/1990 - Decree Law - 398/1 art.; Accepted as is: 7/3/1990 - 3614/1 art.) However, in universities responsible for providing central open education, five vice-rectors may be elected by the rector when necessary.

When the Rector is not on duty, he appoints one of his assistants to replace him. When the Rector is away from duty for more than two weeks, he informs the Council of Higher Education. If the mandate lasts more than six months, a new rector is appointed.

b) Duties, powers and responsibilities:

(1) To preside over the university boards, to implement the decisions of higher education institutions, to examine and decide on the proposals of the university boards, and to ensure regular work between the institutions affiliated with the university,

(2) To inform the Interuniversity Board about the university's educational, scientific research and publication activities at the end of each academic year and when necessary,

(3) To prepare the investment programs, budget and staff needs of the university after receiving the opinions and suggestions of its affiliated units, the university board of directors and the senate, and to submit them to the Council of Higher Education,

(4) When deemed necessary, to change the places of duty of faculty members and other personnel working in the organizations and units that make up the university or to assign new duties to them,

(5) To carry out general supervision and control duties over the university's units and personnel at all levels,

(6) To perform other duties assigned to it by this law.

In the rational use and development of the teaching capacity of the university and its affiliated units, in providing the necessary social services to the students, in taking security measures when necessary, in the planning and execution of education, scientific research and publication activities in line with the state development plan, principles and objectives, scientific and administrative supervision and It is primarily authorized and responsible for conducting the audit, transferring these duties to sub-units, monitoring and controlling and obtaining the results.

**Senate:**

 Article 14 –

a. Establishment and operation: The Senate is composed of vice-rectors, deans, and a faculty member from each faculty to be elected for three years by the faculty committees, under the presidency of the rector, and the directors of institutes and colleges affiliated to the rectorate.

The Senate meets at least twice a year, at the beginning and end of each academic year.

The Rector calls the senate to a meeting when he deems it necessary.

b. Duties: The Senate is the academic body of the university and performs the following duties:

(1) To decide on the principles of the university's education, scientific research and publishing activities,

(2) To prepare or express opinions on draft laws and regulations that concern the entire university,

(3) To prepare the regulations regarding the university or its units, which will come into force by being published in the Official Gazette after the approval of the Rector,

(4) To examine and decide on the annual education program and calendar of the university,

(5) To grant honorary academic titles that are not dependent on an exam and to decide on the recommendations of faculty boards on this matter,

(6) To examine and decide on objections to the decisions of faculty boards and institute and college boards affiliated with the rectorate,

(7) To elect a member to the university administrative board,

(8) To perform other duties assigned to it by this law.

**University Board of Directors:**

 Article 15 –

a. Establishment and functioning: University board of directors; It consists of deans under the presidency of the rector, and three professors to be elected by the senate for four years to represent different teaching units and fields of the university.

The Rector calls the board of directors to a meeting when necessary.

Vice rectors can attend board meetings without the right to vote.

b. Duties: The university board of directors is a body that assists the rector in administrative activities and performs the following duties:

(1) To assist the rector in the implementation of the decisions of higher education institutions and the senate, in line with the determined plans and programs,

(2) To ensure the implementation of activity plans and programs; Examining the investment program and draft budget, taking into account the suggestions of the units affiliated with the university, and presenting it to the rectorate, along with its own suggestions, or to the board of trustees in foundation universities (1)

(3) To make decisions on issues related to university management brought by the rector,

(4) To examine and make a final decision on objections to the decisions of faculty, institute and college administrative boards,

(5) To perform other duties assigned by this law.

**Faculty Bodies**

**Dean:**

Article 16 –

 a. (Amended: 14/4/1982-2653/2 art.) Appointment: The dean, who is the representative of the faculty and its units, is selected by the Council of Higher Education for a period of three years from among three professors from within or outside the university, to be recommended by the rector, and is appointed by the normal procedure. The dean whose term has expired may be reappointed.

 The dean selects a maximum of two people from among the salaried faculty members of the faculty as assistant deans to assist him in his work. (Added: 2/1/1990-KHK-398/2 art.; Amended and Accepted: 7/3/1990-3614/2 art.) However, in universities responsible for providing central open education, four deputy deans are appointed by the dean of the faculty responsible for open education when necessary. can be selected.

Deputy deans are appointed by the dean for a maximum of three years.

When the dean is not on duty, one of his assistants acts as his deputy. If the appointment lasts more than six months, a new dean is appointed.

b. Duties, powers and responsibilities:

(1) To preside over faculty boards, to implement the decisions of faculty boards and to ensure regular work between faculty units,

(2) At the end of each academic year and when requested, to report to the rector about the general situation and functioning of the faculty,

(3) To inform the rectorate about the faculty's funding and staff needs, together with the justification, and to submit the proposal regarding the faculty budget to the rectorate after obtaining the opinion of the faculty board of directors,

(4) To carry out general supervision and control duties over the faculty's units and personnel at all levels,

(5) To perform other duties assigned to him by this law.

 In the rational use and development of the teaching capacity of the faculty and its affiliated units, in taking security measures when necessary, in providing the necessary social services to students, in carrying out education, scientific research and publication activities in an orderly manner, in supervising, monitoring and controlling all activities, and He is primarily responsible to the rector in obtaining the results.

Tasks have been distributed and responsibilities have been shared among the Dean, Deputy Dean, Department Head, Deputy Department Head, and Department Head. All organizational charts of the organizational structure and job descriptions of the current personnel are presented for your information in the attachment of the file. Faculty management is based on active, continuous development and continuous renewal. It also aims to meet quality standards and increase service quality performance. For this purpose, regular academic and administrative meetings are held to keep the internal control mechanism intact.

Table 22. Program Organization Chart

In addition, all organizational charts, job descriptions and workflow diagrams are explained in detail in the evidence.

**CONCLUSION**

**EXAMPLE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website, Regulations and Guidelines, Table 22. Program Organization Chart.

**Evidence links:**

<http://mtf.comu.edu.tr/>

<http://mtf.comu.edu.tr/yonetim/gorev-tanimlari.html>

<http://mtf.comu.edu.tr/yonetim/teskilat-semasi.html>

<http://mtf.comu.edu.tr/yonetim/is-akis-semalari.html>

<https://www.mevzuat.gov.tr/mevzuat?MevzuatNo=2547&MevzuatTur=1&MevzuatTertip=5>

# 10. PROGRAM-SPECIFIC CRITERIA

## 10.1 SPECIAL CRITERIA SPECIFIC TO THE PROGRAM

Studies on this subject are continuing and being developed.

**CONCLUSION**

**IMMATURE APPLICATION**

**EVIDENCE:** Faculty of Architecture and Design Website, UBYS Education Information System, Student Information System.

**Evidence links:**

<http://mtf.comu.edu.tr/>

<https://ubys.comu.edu.tr/>

<https://ubys.comu.edu.tr/AIS/OutcomeBasedLearning/Home/Index?id=6272>

# FACULTY COURSES WHICH CONTRIBUTED BY DEPARTMENT 11 FACULTY STAFF

Although ÇOMÜ Faculty of Architecture and Design Department of Architecture has not started active education activities; The faculty members of the department support the mentioned departments by conducting the courses of the Department of Urban and Regional Planning and the Department of Landscape Architecture (which will be detailed in Table 23), and the research assistants of the department work as assistants in these courses. . In the Fall semester of the 2020-2021 academic year, the contributions of our department's faculty members to the educational activities of other departments in the faculty are as follows:

Head of the Department of Architecture, Assoc. Prof. Ali Tolga ÖZDEN; In the Fall semester of the 2020-2021 academic year, he taught the Basic Design course with code SBP-1003 of the Department of City and Regional Planning, which is affiliated with our faculty, and served as the project manager in Project I with code SBP-1001 and Project III with code SBP-2001.

Deputy Head of the Department of Architecture, Asst. Prof. Erdem SALCAN; In the Fall semester of the 2020-2021 academic year, he taught Architectural Knowledge with the code SBP-2005, Urban Conservation and Renewal with the code SBP-3015, Introduction to Computer Aided Design with the code SBP-1007 of the Department of City and Regional Planning, which is affiliated with our faculty.

Res. Asst. Tuğçenur METİN BRIGHT; In the Fall semester of the 2020-2021 academic year, he worked as an assistant in the Project III course coded SBP-2001 of the Department of Urban and Regional Planning, which is affiliated with our faculty.

Res. Asst. Behiyye YILMAZ; In the Fall semester of the 2020-2021 academic year, he worked as an assistant in the Project I course coded SBP-1001 of the Department of Urban and Regional Planning, which is affiliated with our faculty.

Res. Asst. Orçun FINDIK; Project III with code SBP-2001 and Introduction to Computer Aided Design with code SBP-1007 of the Department of City and Regional Planning, which is affiliated with our faculty, in the Fall semester of the 2020-2021 academic year; He worked as an assistant in the Computer Aided Design-III courses coded PMM-3025 of the Department of Landscape Architecture.

Res. Asst. Tansu MILLER; In the fall semester of the 2020-2021 academic year, he worked as an assistant in the SBP-2001 coded Project III, SBP-2005 coded Architectural Knowledge and SBP-3015 coded Urban Conservation and Renewal courses of the Department of City and Regional Planning, which is affiliated with our faculty.

Res. Asst. Ayşen ÇERŞİL; In the fall semester of the 2020-2021 academic year, he worked as an assistant in the SBP-1001 coded Project I and SBP-2001 coded Project III courses of the Department of City and Regional Planning, which is affiliated with our faculty.

Table 23. Faculty Courses Contributed by Department Faculty Members

|  |  |  |  |
| --- | --- | --- | --- |
| **Title, Name and Surname** | **Course Load** | **Lesson code** | **Course name** |
| Assoc. Prof. Ali Tolga ÖZDEN | 7 hours | SBP-1001 | Project I |
| 4 hours | SBP-1003 | Basic design |
| 7 hours | SBP-2001 | Project III |
| 9 hours | LEE-YL4.A | Specialized Field Course |
| Asst. Prof. Erdem SALCAN | 4 hours | SBP-2005 | Architectural Information |
| 2 hours | SBP-3015 | Urban Conservation and Renewal |
| 4 hours | SBP-1007 | Introduction to Computer Aided Design |
|  |  |  |
| Res. Asst. Tuğçenur METİN PAZAK | 7 hours | SBP-2001 | Project III |
|  |  |  |
| Res. Asst. Behiyye YILMAZ | 7 hours | SBP-1001 | Project I |
|  |  |  |
| Res. Asst. Orçun FINDIK | 7 hours | SBP-2001 | Project III |
| 4 hours | SBP-1007 | Introduction to Computer Aided Design |
| 3.5 hours | PMM-3025 | Computer Aided Design-III |
|  |  |  |
| Res. Asst. Tansu MILLER | 7 hours | SBP-2001 | Project III |
| 4 hours | SBP-2005 | Architectural Information |
| 2 hours | SBP-3015 | Urban Conservation and Renewal |
|  |  |  |
| Res. Asst. Ayşen ÇERŞİL | 7 hours | SBP-1001 | Project I |
| 7 hours | SBP-2001 | Project III |
|  |  |  |

# 12. CONCLUSION

Our Department of Architecture, which has not yet started its educational activities, is working to determine its priority goals in order to meet the criteria targeted by our university and to realize what needs to be done within the scope of Quality Assurance studies. In line with these targets, the completion of the needs and deficiencies highlighted in the Self-Assessment Report were determined as the priority targets.

The prestige of the architectural profession in our country can be stated as an important reference. Turkish Architects, who have designed and implemented important architectural works throughout history both within the borders of Turkey and in different geographies of the world, have also contributed greatly to the establishment of this respect. Just the name of Mimar Sinan and the works he produced are masterpieces of architecture and art that have influenced the whole world on their own. Maintaining the prestige of the architectural profession can only be achieved through quality and sustainable architectural education. In this regard, the report draws attention to the academic, administrative, technical and spatial needs necessary for the healthy start of education and training activities in our department, where we aim to receive professional training for architects who will produce successful works both in their city, Çanakkale, and nationally and internationally.

The particular strengths and potentials of our department are that Çanakkale Onsekiz Mart University is a young and dynamic university, the natural, historical and cultural characteristics of the city have an important place at national and international levels, and the profession of architecture is a discipline that is respected and in demand by students. This can be listed as the fact that both the city and our university need the service and consultancy of an architectural academic community consisting of experts.

Commissions that will take part in Self-Assessment and Quality Assurance studies have been formed with the current academic staff of our department (2 faculty members, 5 research assistants), and it has been planned how these commission members can support other departments of our faculty both in Quality Assurance studies and academic activities, and based on the strengths and weaknesses of the department. Activities have been initiated to develop SWOT Analysis studies for this purpose and information about these processes is stated in the Self-Assessment Report.

Preparations have been made to ensure that the Self-Assessment Report prepared with all these processes and studies is published on the corporate website in a transparent environment and opened to the evaluation and opinions of all relevant stakeholders and other interested parties.

As our department became active and started its education and training activities, decisions were taken to identify and communicate with internal and external stakeholders with whom we would establish more intense relationships, receive support and work together, and carry out the necessary work towards them, and studies in this direction were initiated. The work that needs to be done to start the education and training activities of the department will continue increasingly in the future.

**Assoc. Prof. Ali TolgaÖZDEN**

**Head of Architecture Department**