

CANAKKALE 18 MART UNIVERSITY

SCHOOL OF FOREIGN LANGUAGES

ENGLISH PREP PROGRAM

ELL-ELT PREP PROGRAM

READING (RD112)

SYLLABUS AND PACING



Course Description:

This course is designed for prep class students studying English Language Teaching and English Language and Literature at Çanakkale Onsekiz Mart University. It aims to reinforce essay composition skills and introduce students to the practice of writing for academic purposes. The basic objective is to prepare students for major studies in their departments in which academic writing skill is a requirement. The lessons cover a range of writing skills placing emphasis on sentence construction, essay structure, paragraph structure, unity, coherence, editing and drafting. Following a process-based approach, students move through the writing process, from brainstorming to organizing and developing their ideas with outlines, before completing the final draft of their unit assignment.

Objectives

At the end of this course students will be able to:

- encounter high frequency academic vocabulary and learn how to use it naturally in preparation for college-level writing
- construct well-developed sentences and form coherent paragraphs in various rhetorical modes such as narration, description and exposition
- recognize punctuation and capitalization rules and use them appropriately
- experience the writing process (making an outline, drafting, peer-checking, editing...etc.)
- write clear, well structured academic texts of some length, with a high degree of grammatical accuracy and in an appropriate style
- understand and avoid plagiarism
- introduce and integrate source material into the body of an essay
- identify effective writing techniques in their own work and in peer writing.

Coursebook:

The first term: the lesson will be conducted through photocopied packs prepared by course instructors.

The second term: Coursebook-Great Writing-Great Essays 4: National Geographic Learning/Cengage Learning

Supplementary Materials

- ✓ 10 extra packs prepared by course instructors

Recommended Resources (online and printed)

- ✓ *Final Draft 1, Cambridge University Press*
- ✓ <http://www.bbc.co.uk/skillswise/topic-group/writing>
- ✓ <http://www.bbc.co.uk/learningenglish/english/gothedistance/academicwriting>

Required Materials:

- An English-English Dictionary
- A package of white A4 paper
- Pencils
- A set of transparent files to keep A4 paper

Workload:

Students must be prepared to:

- ✓ participate in all class activities,
- ✓ complete all homework and assignments and submit them on time,
- ✓ complete all other assignments given by the instructors (written assignments, worksheets, online tasks)

(No late assignments will be accepted unless prior permission has been given.)

Assessment

- Tasks 10%
- Homework 5%
- In-class Participation %5
- Quizzes (x2) %15 each
- Midterms (x2) % 25 each

Attendance:

Course attendance and participation are very important aspects of this course. You are expected to arrive ON TIME and attend ALL classes. You should come to class 'be prepared' and participate actively in class activities. Do not forget that it is your responsibility to find out what material and assignment you missed.

***Plagiarism:** *Plagiarism is defined as the deliberate representation of another's words, thoughts, or ideas as one's own without attribution to them so please not use someone's words without referencing the source or including the information in quotation marks.*

- Intentional plagiarism will not be tolerated, and intentionally plagiarized essays and assignments will receive an automatic "F".
- We will discuss the proper methods for the documentation of the sources, adhere to those methods and you won't have any problems with plagiarism.

Final Note:

Communication and understanding are important elements of this class. If at any time you have questions about the course content or about your papers, please ask questions in class, communicate with the course instructor via e-mail, come during office hours.

PACING/WEEKLY SCHEDULE

Date	Contents	Details
Week 1 17-21 Sept	EXEMPTION EXAM	
Week 2 24-28 Sept	Pack 1-Path to Writing Unit 1 and Unit 2	Parts of Speech Basic Word Order
Week 3 1-5 Oct	Pack 2-Sentence Construction	Tenses (Review) Types of Sentences
Week 4 8-12 Oct	Pack 3-Conjunctions Pack 4-Punctuation and Capitalization	Homework-Path to Wr. Unit 4 (coordinating conj.) Homework-Punct./Capit. worksheets
Week 5 15-19 Oct	QUIZ 1 Pack 5: Academic Style	
Week 6 22-26 Oct	Pack 6- Path to Writing Unit 3 and Unit 4	Elements of Paragraph
Week 7 29 Oct – 2 Nov	Pack 7-Path to Writing Unit 5	Process of Writing
Week 8 5-9 Nov	MID-TERM 1	From Pack 1 to Pack 7
Week 9 12-16 Nov	Pack 8: Narrative Paragraph	Writing a narrative paragraph (Outline-first draft-peer check-final draft-submission)
Week 10 19-23 Nov	Pack 9: Descriptive Paragraph	Writing a descriptive paragraph (Outline-first draft-peer check-final draft-submission)

Week 11 26 Nov – 1 Dec	QUIZ 2 Pack 10 Unit 1: Citing Unit 2: Plagiarism	
Week 12 3-7 Dec	Great Writing (Nat Geo) Unit 1-Exploring the Essay	Essay Format Thesis Statement
Week 13 10-14 Dec	Great Writing (Nat-Geo) Unit 2-Narrative Essays	Writing a narrative essay (Outline-first draft-peer check- final draft-submission)
Week 14 17-21 Dec	MIDTERM 2	Narrative Essay

Pack 1: Path to Writing (Gökhan Hınız)

Pack 2: Sentence Construction (Sibel Ümit)

Pack 3: Conjunctions (Sibel Ümit)

Pack 4: Punctuation and Capitalization (Sibel Ümit)

Pack 5: Academic Style (Sibel Ümit)

Pack 6: Path to Writing Unit 3 and Unit 4 (Gökhan Hınız)

Pack 7: Path to Writing Unit 5 (Gökhan Hınız)

Pack 8: Narrative Paragraph (Sibel Ümit)

Pack 9: Descriptive Paragraph (Sibel Ümit)

Pack 10: Citing and Plagiarism (Sibel Ümit)